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HISTORICAL RECORDS SURVEY.
INDIANA.
INVENTORY OF THE COUNTY
ARCHIVES OF INDIANA

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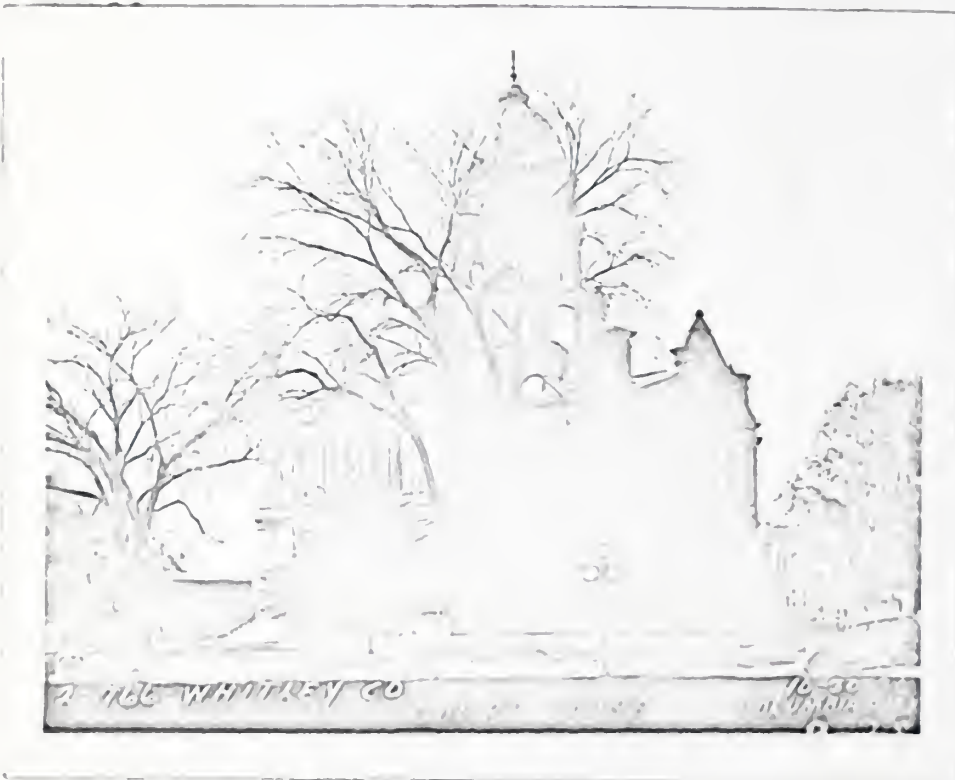


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WHITLEY COUNTY COURTHOUSE

Columbia City, Ind.



(In the final publication an enlarged picture, 5 x 7,
will appear here).

Works Progress Administration
Division of Women's and Professional Projects
Historical Records Survey of Indiana

A GUIDE TO THE COUNTY ARCHIVES OF INDIANA

VOLUME 92 WHITLEY COUNTY

W. P. A.

Historical Records Survey
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PREFACE

This inventory of Whitley County records constitutes a part of the general guide to the county archives of Indiana. It was prepared for the primary purpose of furnishing officials, students of history, and the citizens of the community with a convenient tool for their use in consulting the county records. It is hoped the information contained in these volumes will encourage county officials as well as the general public to take a greater interest in continued improvement of methods for preservation of public records. It is also hoped the information presented herein concerning the present housing and care of records and accommodations for persons who may wish to consult these will prove to have value for officials and the general citizenry.

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This inventory of records was made during the period of June 6 to July 27, 1936, under supervision of Samuel J. Kagan, State Director; Harry M. Williams, District Supervisor; and Roy M. Bates, Research Editor. The field workers were George Moorman and Wilfred LaCroix, of Fort Wayne. Indispensable cooperation was received from all officials of the county and Works Progress Administration to make this survey successful.

It is our intention to present a complete, concise picture of the records in bibliographical form. This inventory is preceded by a number of introductory sections to enlighten the reader concerning facts forming the background and basis for the records. The entries

of the inventory are carried in consecutive numbering for the county, while the bureaus are arranged alphabetically. Where it is applicable, natural groupings under a subject heading are made within the bureau and the entries are arranged according to their functional sequence. A cross reference index following the inventory will help the reader locate records with the least effort.

Acknowledgement should go to the State office force of the Survey for checking, condensing, and compiling the Whitley County Survey.

S. J. KAGAN,

Director,

Historical Records Survey

FOREWORD

A guide to county and township records in Indiana has long been needed by both local officials and the general public. The Works Progress Administration project of the Historical Records Survey is the first attempt to supply this need. Few more useful fields of employment could have been found than the survey of local and State historical records, even though the work inevitably presented unusual difficulties. The completion of the survey of historical records in Indiana is a source of genuine satisfaction.

We are indebted first of all to the Works Progress Administration for providing for the survey and financing it. The National Director of the project, Dr. Luther H. Evans, assured a fruitful product of the work by ably outlining it and drafting the forms to be used by the field workers so as to insure the greatest completeness with the least likelihood of errors. He and his assistants have done all that was possible for this nation-wide survey. Samuel J. Kagan, State Director of Indiana, deserves great credit for his energy and ability in organizing the office and field forces which have carried out the project. To assemble and organize more than one hundred and fifty persons in a new line of work in which there were very few local precedents, and to complete a survey of the county records in all the ninety-two counties, including the townships, at first, seemed almost impossible of accomplishment within a year. It has, however, been accomplished.

An advisory committee of which Ralph N. Tirey, president of State Teachers College, Terre Haute, is chairman, has helped guide work upon

the project; though no meetings were held, its members in many instances were a great help. A word of appreciation must be recorded here for the county officers who courteously gave the representatives of the survey access to the records in their offices and cooperated in the making of the survey. Especially is the State indebted to those officers who made possible the photographing of old records for preservation in a central depository.

CHRISTOPHER B. COLEMAN,

Director

Indiana Historical Bureau

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HISTORY OF WHITLEY COUNTY

Whitley County, with a population of 15,931 (1930), is a part of the northeastern section of the State. It is bounded on the north by Noble County, on the east by Allen County, on the south by Huntington County, while the southwest corner fits into Wabash County, and on the west by Knox^A County. The townships are Cleveland, Columbia, Etna, Jefferson, Richland, Smith, Thorn Creek, Troy, Union, and Washington. The incorporated towns are Columbia City (the county seat), South Whitley, Larwill, and Churubusco.

The first known inhabitants of this area were principally the Miami and Potawatomie tribes of Indians as well as smaller numbers of other tribes. Some students of Indian history believe that once the Potawatomie and Miami tribes fought for this land, the more aggressive Miamis winning.

La Salle's fur traders reached this part of the wilderness in 1681. In 1765, an explorer wrote of this area, "We traveled along Eel River, passing through fine clear woods and some good meadows, though not so large as some we passed a few days before. The country is overgrown with woods, the soil is very fine and rich and well watered with springs. This stream runs through as fine country as the world affords."

In 1781, an important battle was fought between the Indians and a band of white men led by the Frenchman, La Balme, at the place which is now known as More's farm on Eel River in present Union township. The whites, acting without authority, came from Vincennes conquering and destroying on the way. At the site of the farm the Indians rallied, besieged La Balme

and finally destroyed him and all but four of his two hundred men. In 1790-96, at the site of the present Whitley-Allen Counties boundary, the Indians, led by Chief Little Turtle, routed the regulars and militia under Harmer and Armstrong.

On August 15, 1796, Wayne County was established in Northwest Territory. It comprised an area including present Whitley County, with Detroit the county seat. After the establishment of Indiana Territory, Governor Harrison by proclamation designed a new county including this locality, also calling it Wayne, with the local seat of government remaining at Detroit. In 1810 the northeastern part of the present State was reorganized and thus for the third time the future Whitley County was a part of a new county named Wayne.

When Randolph County was established January 10, 1818, it was made to include this locality, with Winchester the county seat. Five years later (1823) Allen County was organized with Fort Wayne as the county seat and with Murray Township embracing present Whitley County. The only action at the Allen county seat effecting this area was the survey of the Goshen Road.

Soon after this a government survey of the land was made and the price fixed at \$1.25 per acre. Several "squatters", however, had already located here. By 1826 only a few Indian villages remained, containing approximately three hundred men, women and children. Ten years later the last of the Indians were removed from the county even though some had settled on farms. The first white settler is believed to have been Andrew Mack who built a cabin on the Fort Wayne and Goshen Trail some

time previous to 1827. The first record of the sale of government land was 120 acres to Jesse W. Long in 1833 in what is now Smith Township, but by January 1836, 411 tracts had been sold. During the previous year the Wabash-Erie canal had been opened from Fort Wayne to Huntington through the southeastern corner of the county and this helped in the new county's development.

Whitley County was formed February 7, 1835 with the following boundaries: "Beginning at the north-east corner of township thirty two north, of range seven east, thence east with the township line eighteen miles, thence south with the line dividing ranges ten and eleven east eighteen miles, thence west with the township line eighteen miles, thence north with the line of ranges seven and eight east, eighteen miles to the place of beginning." Until organized on April 1, 1838, it was attached to Huntington County for judicial purposes. The name of the county honors Colonel William Whitley who was killed at the Battle of the Thames in Ontario in 1812.

The commissioners named by the Legislature to locate the county seat met June 18, 1838, and selected a site in Union Township on the land of Lot Bayless. Bayless agreed to donate \$500, pay for surveying, and purchase record books costing \$100. The citizens were not satisfied with the location in the eastern part of the county; even a charge of corruption was made against Bayless and others. In 1839 a petition for a change, signed by four-fifths of the voters, was presented to the legislature. A new board of commissioners formerly accepted a site October 16, 1839, on land owned by Elihu Chauncey of Philadelphia. Chauncey deeded to the

county half of his 443 acres and agreed to build a saw mill on the site. On November 25, 1839, the county seat was named Columbia and the word "City" was added in 1853 when the town was incorporated.

At the election held on the first Monday in April 1838, Abraham Cuppy was elected Clerk; Joseph Parrott, Jr., Nathaniel Gradless and Otto W. Gandy, County Commissioners. Court was held first at the house of Joseph Parrott, Jr., where South Whitloy is now located.

The first house erected in Columbia (City) was a hostelry built by David E. Long in May, 1840. The first courthouse, a two-story frame building, was not erected until the fall of 1841. The first floor was used as a courtroom and for various public meetings, while the second floor held the offices of Clerk, Recorder, Treasurer, and Sheriff. In 1842, a seemingly general purpose building was erected near the courthouse in the public square. It was a substantial fireproof building and was used by the Clerk, Recorder, Treasurer, and Auditor. In 1850, the second courthouse, also used as a town hall, was erected on the same site.

As transportation is a vital factor in the history of any region, mention must be made of the first train that entered Columbia City, January 23, 1856. On that date the county seat was connected by rail with Fort Wayne and later the same year with Chicago.

Whitley County was enlarged June 11, 1859, by the addition of twelve sections from the southwest corner of Noble County. This transfer was brought about by petition of the residents of the area because of the distance to the Noble County seat. Although small for a township it retained its political identity as such and was named Etna.

By 1888 a new courthouse was badly needed because of the increase of business and the depreciation of the old building. One historian writes of these conditions: "There was no Sheriff's office at all. In the Clerk's and Auditor's offices, the room was all occupied and many valuable papers had to be packed in boxes, almost inaccessible to the public." While the construction of the present courthouse on the site of the old was in progress from 1889-1891, the Commissioners rented temporary quarters on the northeast corner of Main and Market streets.

GOVERNMENT ORGANIZATION AND RECORDS SYSTEM

Whitley County is a political subdivision of the State of Indiana, embodying such powers of county government as have been prescribed by law. The legislative governing body for Whitley County, as for all Indiana counties, is the State General Assembly. The present organization of county government is the result of the evolutionary development of the original constitution of 1816, the present constitution adopted in 1851, and the subsequent legislative acts of the General Assembly. Whitley County was formed by an act of the General Assembly, January 29, 1839, and began its legal existence April 1, 1839.

The governmental organization of Whitley County serves as a unit for the maintenance of the peace through the Sheriff; the administration of justice through the Circuit Court; the administration of welfare work through a poor relief system; the administration of public works, such as highways, buildings, and drainage system; the imposition of taxes; the holding of elections; the administration, to a limited degree, of education; and the enforcement of State laws and decrees.

Administration

At the organization of Whitley County, the administrative duties were executed by a Board of Commissioners, Treasurer, Recorder, Sheriff, Surveyor and Clerk under the authority of the Constitution of 1816 and legislative acts of the General Assembly thereafter. The office of Auditor was created by an Act of 1841. At the Constitutional Convention in 1851, the Constitution of 1816 was revised and became the present Constitution of Indiana.

The Constitution of 1851 directed that there shall be elected in each county a Clerk of the Circuit Court, who shall keep the records of the proceedings of all the courts in the county; an Auditor, who shall keep records of county financial matters and records dealing in real property and the estates of private citizens; a Recorder, whose duties shall be to keep a record of every conveyance or other instrument entitled and required by law to be recorded; a Treasurer, who shall receive all money coming to the county and keep a record of same; a Sheriff, who shall be conservator of the peace and who shall carry out court orders; a Coroner, who shall investigate violent deaths and those of suspicious means; and a Surveyor, who shall prepare plans and specifications for the improvement of public works and establish boundaries for public and private lands. (Indiana Const., Art. 6, Sec. 2.) Since the adoption of the Constitution the General Assembly has prescribed the establishment of additional departments.

The present leading administrative body of county government is the Board of Commissioners, comprising three members elected for a term of three years. Elections are so arranged that one member shall retire each year. They shall provide buildings to house county business, provide public squares and grounds, audit the accounts of county officers who handle money, change boundaries of townships as they see fit, and are charged with the maintenance of county roads, highways, and drainage systems. (1 Indiana Rev. Stat., 1852, Ch. 20, Sec. 1; Burns, 1933 Stat., 26-601.)

By an Act of 1873, a County Board of Education was created. The Board consists of the County Superintendent of Schools, Township Trustees, and the Chairman of the School Trustees of each city and town of the county.

The duties of the board shall be to consider the general wants and needs of the schools and matters relating to the purchase of school furniture, books, maps, charts, etc. (Acts 1873; Burns, 1933 Stat., 28-801.)

In 1873, by legislative enactment, the office of County Superintendent of Schools was created. The Superintendent is elected by the Township Trustees and shall serve for a term of four years. His duties are specifically set out in the statutes and he is under the jurisdiction of the State Board of Public Instruction. (Acts 1873, 1899, Burns, 1933 Stat., 28-702.)

An Act of 1891 created the office of Health Commissioner, who is elected by the County Commissioners to serve for a term of four years. It is his duty to safeguard the health and to promote sanitary systems for the citizens of the county. He is also required to keep records of contagious diseases, births, deaths, and marriages. (Acts 1891; Burns, 1933 State., 35-108.)

By an Act of 1891 the office of County Assessor was created. The Assessor is nominated in the ^yprimary~~ies~~ and elected at the regular election for a four-year term. His duties shall be to assess real and personal property and to instruct the Township Assessors to carry out the orders of the State Tax Board, and to act as president of the County Board of Review. (Acts 1891, Ch. 99.)

An Act of 1891 created the County Board of Review, whose members ~~are~~ to consist of the County Assessor, County Auditor, and County Treasurer. (Acts 1891, Ch. 99.) This act was amended in 1919 to include two freeholders of opposite political parties as members of the board. The duties of this board shall be to equalize unfair levies on taxes on real and personal

property, either for the county or against it. (Acts 1919; Burns, 1933 Stat., 64-1201.)

In 1899, by legislative enactment, a County Council was created. This Council consists of seven members who are elected for a term of four years. One member is elected from each councilmanic district by the district and three members are elected at large from the county. The County Auditor acts as clerk of the Council. The Council has power to fix certain tax rates, exclusive right to make appropriations out of the County Treasury, and the exclusive right to authorize the borrowing of money for the county. (Acts 1899; Burns, 1933 Stat., 26-501, 26-502, 26-509, 26-515, 26-532.)

In 1907, a legislative act created a County Board of Finance, consisting of the Board of County Commissioners, the Mayor -- Controller -- and chief executive officer of the school city of Columbia City. The County Auditor shall act as secretary. The duties of this board shall be to have charge of and control the county funds, the funds of the school city and county seat city. The General Assembly of 1935 repealed this act and in the same session, revived it as part of the Depository Act, re-establishing the Board of Finance practically unaltered. (Acts 1907; Burns, 1933 Stat., 61-606, also Acts 1935; Burns, 1936 Supplement, 61-606.)

By an Act of 1913, the legislature made provisions for the creation of the office of County (Agricultural) Agent. The Act provides that this office shall come into existence whenever a certain number of the residents of the county shall petition the County Board of Education, whereupon the appointment is made by Purdue University and ratified by the County Board of Education. The appointment is made annually. Upon the proper petition, this office was established in Whitley County, July 16, 1917. The duties of the County Agent

are to disseminate information for the promotion and advancement of agriculture, horticulture, and domestic science. (Acts 1913; Burns, 1933 Stat., 28-4911.) By an Act of 1931, the Home Demonstration Agent was created which is supplemental to the County Agricultural Agent. (Acts 1931; Burns, 1933 Stat., 28-5627.)

By an Act of 1933 the office of Superintendent of Highways was abolished and the office of Highway Supervisor established. The Supervisor is appointed by the Board of Commissioners. He has general supervision of all county highways, roads and bridges. (Acts 1933; Burns, 1933 Stat., 36-1110.)

In 1933 the legislature created a County Board of Tax Adjustment. The board consists of one member of the County Council, selected by the Council, and six members appointed by the Judge of the Circuit Court. This board has the power as it deems necessary to revise, change or reduce, but not increase any tax levy and any corresponding items of the budget on which the tax levies are based. (Acts 1933; Burns, 1933 Stat., 64-304.)

The County Board of Welfare was created by the Acts of 1936. The board consists of five members appointed by the Circuit Court to serve for a term of four years. The board is charged with the administration of assistance to dependent children in their own home, old age assistance, and assistance to all those who are otherwise handicapped. (Acts 1936; Burns Supplement, 52-1117.)

Judicial

The judicial system of Whitley County, as of other Indiana counties, is prescribed by the State Constitution and the subsequent legislative

enactments of the Indiana General Assembly. The Constitution authorized and directed the General Assembly to divide into judicial circuits the whole State as the needs arose. Whitley and Noble Counties form the thirty-third circuit established in 1889. (Acts 1889; Burns, 1933 Stat., 4-332.) The Constitution further provides that there shall be elected a judge of the Circuit Court, and ~~also the election of~~ a Prosecuting Attorney for each circuit. (Indiana Const., Art. 7, Sec. 9-11.)

In 1852, by a legislative act, the Court of Common Pleas was created. This court continued in existence until it was abolished by the legislature in 1873.

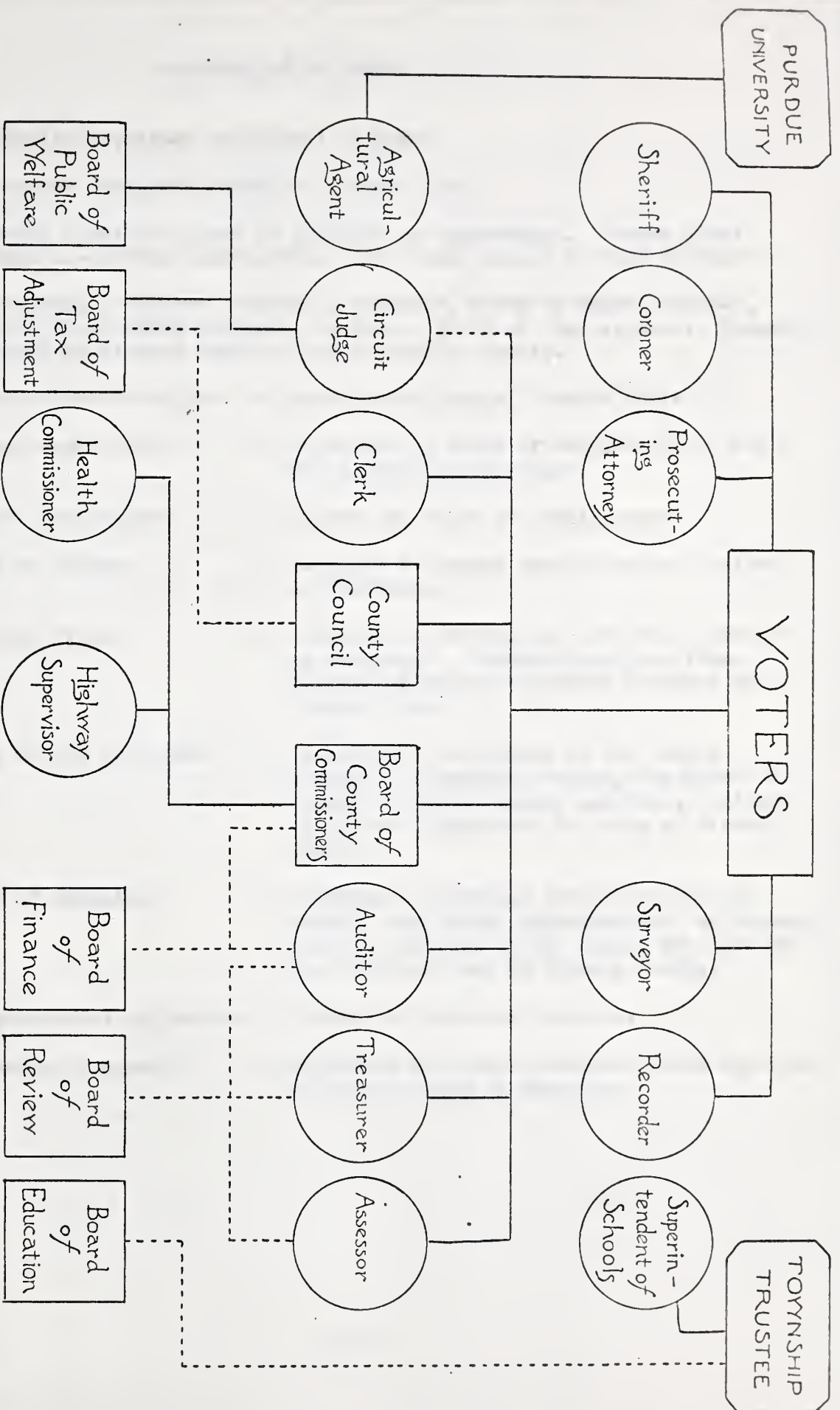
Records System

The establishment of each of these offices caused the beginning of separate records as prescribed by the General Assembly under the provisions for each respective office. In many of the smaller offices no permanent records have been kept, therefore the workers of the survey could not report any records. Whitley County followed its own form of accounting until, in 1909, the legislature established the State Board of Accounts which formulates, prescribes, and installs systems of accounting and reporting which are uniform for every public office of the same class. (Acts 1909; Burns, 1933 Stat., 6-202.) Under this law, some of the records were combined to eliminate separation, duplication, and overlapping. The law also permits the use of bound looseleaf records in almost all cases where the records are typed. The quality of the paper and ink binding and rebinding practices are left to the judgment of the Board of County Commissioners, except that a good quality is asked.

Whenever it may be necessary for the preservation of the records for any office from mutilation, the Board of County Commissioners issues an order directing the officer in charge to copy and transcribe the records for preservation. (Acts 1888; Burns, 1933 Stat., 26-634.) Such records so transcribed have the force and effect of the original record. (Acts 1877; Burns, 1933 Stat., 26-635.)

In 1925, a law was passed permitting county officials, at their discretion, to turn over to the State Archives Bureau, for permanent preservation, any official books, records, documents, original papers, newspaper files, or printed books and material not in current use in their offices. (Acts 1925; Burns, 1933 Stat., 63-830.)

The Historical Records Survey will, in due time, submit sample forms of types of records now in use in the several bureaus of county government. From a study of these forms, a model arrangement may be organized for the uniform creation of public records, so that the records created daily may be preserved for posterity.



EXPLANATION OF CHART

Circles represent individual officers.

Squares represent agencies in board form.

Solid lines are lines of election or appointment. Broken lines indicate ex-officio relationship. All lines should be read downward.

Auditor, Treasurer, Surveyor, Recorder, Clerk of Court, Coroner, Sheriff, Prosecuting Attorney, Assessor, Board of Commissioners, Council, and Judge of Circuit Court -- all elected by voters.

- Record of Public Welfare -- Appointed by Judge, Circuit Court.
- Highway Supervisor -- Appointed by Board of Commissioners, and the Auditor as secretary.
- Health Commissioner -- Elected by Board of Commissioners
- Board of Finance -- Consists of County Commissioners; Auditor as secretary.
- Board of Review -- Composed of Assessor as president, Auditor as secretary. Treasurer and two freeholders of county appointed by Judge of Circuit Court.
- Board of Tax Adjutment -- Composed of one member of the County Council, a Township Trustee, the Mayor, a member of School Board, and three resident freeholders appointed by Judge of Circuit Court.
- Board of Education -- Composed of Township Trustee of Whitley County, the County Superintendent of Schools, and the chairman of the school trustees of each city or town in Whitley County.
- Superintendent of Schools -- Elected by Township Trustees.
- Agricultural Agent -- Appointed by Purdue University with approval of County Board of Education.

HOUSING OF THE PUBLIC RECORDS

The Whitley County courthouse, constructed 1889-1891, is a two-story stone structure with an English basement and an attic above part of the second floor. A center dome, which contains a large four-sided clock, rises to a height of about 100 feet above the ground. The building is 115' by 90' by 50' with approximately 410,000 cubic feet of space. The building has entrances to the English basement on all four sides, with exterior broad stone steps on the east and west sides forming arches over the basement entrances and leading to the floor above.

Housed in the basement are the bureaus of the Sheriff, Surveyor, Highway Supervisor, Superintendent of Schools, and the Board of Public Welfare. Above the basement on what is known as the second floor are the bureaus of the Assessor, Clerk, Treasurer, Recorder and Auditor. On the third floor are housed the court room and a "bum" room. County bureaus that are not housed in the courthouse are described below with the name of the buildings where they ^{are} ~~may be~~ located.

Agricultural Agent

The Agricultural Agent's bureau located in the basement of the U. S. Post Office building, measures 14' by 12' by 14'. The room has two doors 8' by 3' and three windows 7' by $2\frac{1}{2}$ '. The flooring is wood; the walls and ceiling are plaster; and all are in good condition. There are good accommodations, consisting of two tables and seven chairs that are available for those who wish to consult the records. Built along the west wall are 15' of shelving. The records consist of 2' of bound volumes housed on these shelves.

Large windows and electric lights provide good lighting. All of this bureau's records are housed here and as the room is not crowded and there is plenty of room for expansion with the present facilities, no additional equipment is needed.

Assessor

The office of the County Assessor is located in the southwest part of the second floor of the courthouse. The room measures 35' by 32' by $12\frac{1}{2}$ ' with one door 7' by 3' and two windows $6\frac{1}{2}$ ' by 3'. The flooring is wood, ceiling and walls are plaster, and all are in good condition. The ventilation and atmospheric conditions are good, but the room is dry and somewhat dusty. There are good accommodations for users. However, the Assessor has no records except for the period of the annual assessment of property, and at the present time there are no records housed here.

Auditor

The Auditor's bureau comprises a main office and an adjoining filing room, and is located in the north central part of the second floor. The main office measures 35' by 28' by 16', with five doors 8' by 3' and four windows 10' by 3'. The wood flooring is covered with linoleum. The walls and ceiling are plaster and are in good condition. The ventilation, atmospheric conditions, and temperature are normal, and the room is clean and dry. Located along the east and west walls are 124' of steel shelves and one wood cabinet. Housed upon these shelves are 124' of bound volumes and there are 18' of filing boxes 12" deep containing unbound records. There

are good accommodations for users and large windows and electric lights provide good lighting facilities. Approximately 50% of the bureau's records are housed here, 30% in the filing room, and 20% in the "bum" room on the third floor. The filing room measures 35' by 22' by 16', with six doors 8' by 3' and two windows, one 8' by 3' and one 8' by 2 $\frac{1}{2}$ '. The flooring is wood; the ceiling and walls are plaster, and all are in good condition. For those who may wish to use the records there are good accommodations consisting of four desks and three chairs. The records consist of 110' of bound volumes, and 150' of unbound records housed on 280 linear feet of steel roller shelving file boxes, that are 14" deep. Windows and electric lights provide good lighting. Approximately 30% of the Auditor's records and 91% of the Commissioner's records are housed here.

Clerk

The Clerk's bureau is located in the southeast part of the second floor and comprises a main office and an adjoining file room. The main office measures 30' by 23' by 16' with four doors 7' by 3' and three windows 8' by 3'. The flooring is wood, ceiling and walls are plaster, all are in good condition. The ventilation and atmospheric conditions are normal. Three desks and three chairs provide accommodations for users of the records. Along the south wall are 39' of steel roller shelves filled with bound volumes and 5' of file boxes 13" deep filled with unbound records. Large windows and electric lights provide good lighting facilities. The room is not crowded and with the exception of new shelves, no new equipment is needed. The filing room adjoins the main office on the west and measures 25' by 20'

by 15' with one door 7' by 3' and two windows 8' by 3'. The flooring is wood, ceiling and walls are plaster, and all are in good condition. The temperature, ventilation, and atmospheric conditions are normal. Constructed along the north and west walls are 490' of steel roller shelving. There are 525' of bound volumes housed upon these shelves and stacked on a large center table. There are 290' of file boxes 13" deep, filled with unbound records. Good accommodations and lighting facilities are provided for those who wish to consult the records. However, the room is crowded and new equipment and shelving are needed.

Health Commissioner

The Health Commissioner's bureau is located in the private office of Dr. Nolt on second floor of Masonic Building, Columbia City. Housed here are 95% of the records of this bureau, while 5% are housed in the "bum" room on the third floor of the courthouse. The private office measures 12' by 14' by 14' with four doors 8' by $3\frac{1}{2}$ ' and two windows 7' by 4'. The flooring is wood, ceiling and walls are plaster; all are in good condition. The ventilation and atmospheric conditions are normal. A table desk and several chairs provide accommodations for users of the records. Piled on the floor of a small closet are 2' of bound volumes. Windows and electric lights provide good lighting. The room is not crowded and with the exception of new shelves, no new equipment is needed.

Highway Supervisor

The Highway Supervisor's bureau, located in the southwest section of the first floor, measures 22' by 20' by 16' with one door 6' by $3\frac{1}{2}$ ' and two

windows 5' by $3\frac{1}{2}$ '. The flooring is wood, ceiling and walls are plaster, all are in good condition. The atmospheric and ventilation conditions are good. Two tables, three desks and two chairs provide accommodations for users of the records. There are 6' of wood shelving along the north wall occupied with 5' of bound volumes and $1\frac{1}{2}$ ' of file boxes 12" deep containing unbound records. Windows and electric lights provide good lighting. The room is not crowded and no new shelving is needed.

Department of Public Welfare

The Department of Public Welfare, located in the southeast section of the second floor, measures 22' by $9\frac{1}{2}$ ' by 10' with one door $5\frac{1}{2}$ ' by $3\frac{1}{2}$ ' and two windows $5\frac{1}{2}$ ' by $3\frac{1}{2}$ '. The flooring is wood; walls and ceiling are plaster, and all are in good condition. The ventilation and atmospheric conditions are normal. Four chairs, one table and one desk provide accommodations for users of the records. There are 2' of bound volumes piled on desk. Windows and electric lights provide good lighting. There is plenty of space for the records but new shelving is advisable.

Recorder

The Recorder's bureau, comprised of a main office and a file room is located in the southwest section of the second floor. The main office measures 35' by 18' by 16' with three doors 7' by 3' and two windows 7' by $2\frac{1}{2}$ '. The flooring is wood, ceiling and walls are plaster; all are in good condition. The ventilation and atmospheric condition are normal, with some dust but no dampness. A front counter, a table, three desks and five chairs provide good accommodations for users of the records. There are 20' of steel roller

shelving along the west wall occupied with 20' of newspapers, and 5' of file boxes 18" deep, containing unbound records. Electric lights furnish good lighting. There is plenty of room for expansion and new shelving is needed.

The Recorder's file room is adjacent to the main office and measures 25' by 18' by 16' with one door 7' by 3' and two windows 7' by $2\frac{1}{2}$ '. The flooring is wood, ceiling and walls are plaster; all are in fair condition. The ventilation and atmospheric conditions are normal. Six chairs, one desk, and three tables provide good accommodations for users of the records. There are 245' of steel shelving along the east, north and west walls occupied with 245' of bound volumes. Electric lights furnish good lighting. If new shelving is added there will be space for the records.

Superintendent of Schools

The Superintendent of Schools' bureau, located in the southeast section of the first floor, measures 25' by 30' by $10\frac{1}{2}$ ' with one door 7' by 3' and four windows 8' by 3'. The flooring is wood; walls and ceiling are plaster; all are in good condition. The ventilation and atmospheric conditions are fair. There are 9' of bound volumes in cabinets and 3' of unbound records in 3' of file boxes 14" deep. Two desks provide good accommodations for users of the records. The lighting is furnished by electricity and is fair. There is plenty of room for expansion.

Sheriff

The Sheriff's bureau, located in the northwest section of the first floor, measures 22' by 16' by 12' with three doors 7' by 3' and three windows 6' by

3'. The flooring is wood; walls and ceiling are plaster and in good condition. The temperature and atmospheric conditions are fair. Two tables and four chairs provide good accommodations for users of the records. There are 15' of steel shelving, occupied with 15' of bound volumes along the north wall; also 6' of file boxes 12" deep, containing unbound records. The lighting system is furnished by electric lights. There is plenty of room for expansion if new shelving is added.

Surveyor

The Surveyor's bureau, located in the northwest section of the first floor, measures 20' by 15' by 16' with two doors 7' by 3' and two windows 6' by 4'. The flooring is wood, ceiling and walls are plaster; all in fair condition. The ventilation and atmospheric conditions are good. A front counter, one desk, one table and four chairs provide good accommodations for users of the records. There are 25' of steel shelving, occupied with 20' of bound volumes located along the west wall; and 10' of file boxes 8" deep, containing unbound records. The lighting system is good. There is ample room for expansion if more shelving is added.

Treasurer

The Treasurer's bureau is located in the northeast section of the second floor and comprises a main office and a private office. The private office is adjacent to the main office, and contains no records. The main office measures 30' by 22' by $12\frac{1}{2}$ ' with three doors 8' by 3' and two windows 9' by 3'; the private office has two windows 9' by 3'. The flooring is wood; ceiling and walls are plaster; all are in good condition. The ventilation and temper-

ature conditions are normal. Two desks and six chairs provide good accommodations for users of the records. There are 85' of steel roller shelving along the north and east walls, comprising 100' of bound volumes; one wood file cabinet 30" deep and one steel cabinet 13" deep of unbound records. The shelves are filled to capacity and volumes are stacked on desks. There is room for 50' of additional shelving. The lighting system is fair. The room is crowded and more office space is needed.

"Bum" Room

The "bum" room, located in the northwest section of the third floor, measures 30' by 25' by 14' with one door 8' by $3\frac{1}{2}$ ' and four windows 10' by 3'. The flooring is wood; ceiling and walls are plaster; all are in good condition. The ventilation and atmospheric conditions are good, but there is much soot and dust. There are no accommodations for users of the records. On the center and the walls are 600' of steel and wood shelving occupied with 1,000' of bound volumes and 160' of file boxes 10" deep containing unbound records. The shelves are crowded and volumes are stacked on the floor. The electric lights are in very poor condition. The room is crowded and more space is needed for the records. Approximately 85% of the Assessor's records, 20% of the Auditor's records, 10% of the Clerk's records, 9% of the County Commissioner's records, 5% of the Health Commissioner's records, 2% of the Recorder's records, 3% of the Superintendent of Schools' records, 68% of the Sheriff's records, 85% of the Treasurer's records, and all the records of the Turnpike Director are housed here.

ABBREVIATIONS

The Style Manual of the United States Government Printing Office is the authority followed herein.

Art.	Article
Bldg.	Building
Ch.	Chapter
C.C.	County Courthouse
Const.	Constitution
ib., ibid.	Ibidem (same reference as that immediately foregoing)
Ind.	Indiana
Infra	Below
NE.	Northeast
NW.	Northwest
p., pp.	Page, pages
q. v.	Which see
Rev. Stat.	Revised Statutes
Sec.	Section
SE.	Southeast
SW.	Southwest
Supra	Above
U. S.	United States
V., vol., vols.	Volume, volumes

Other abbreviations occasionally used will be obvious from the context.

EXPLANATION TO INVENTORY

The inventory of the records of each bureau is preceded by an explanatory section, giving the legal status and functions of each.

Each entry has two parts, or paragraphs: Title and description. Occasionally an entry will have a cross-reference paragraph.

I. The title consists of:

1. Entry number. The entries are numbered consecutively within the county.

2. Title as given on the volume or container, beginning with the keyword, with such phrases of the title, as "record of" and "register of", inverted. Titles in capitals, enclosed in parentheses^s, are supplied by the Historical Records Survey, because either the volume or file has no title or an incorrect title. Words in capitals and lower case, enclosed in parentheses^s, are supplementary to the title, where it is necessary to explain the type of records more fully.

3. Period covered by the record, showing beginning and ending dates. A dash in place of an ending date denotes a continuous open record.

4. Quantity.

5. Markings, if a series or a part of a series. Where the entry consists of one volume or of V. 1 only, the marking is omitted.

6. Variation in numbering.

7. Missing volumes.

8. Variations in title.

II. The description consists of:

1. A complete description of the record, its content, and its purpose, with a resume of the column headings or subjects treated.
2. Method of indexing or arrangement.
3. Nature of recording.
4. Condition. Unless good or excellent, in which case, it is omitted.
5. Number of pages, averaged for a series.
6. Size, averaged for a series, and is given in inches unless otherwise specified; hence the inch sign is omitted.
7. Location.

III. Cross references made to other entries.

1. For records which have a separate index.
2. For records having earlier or later recordings under a different title or type of record.
3. For records for which additional information may be found in other entries.

I AGRICULTURAL AGENT

The office of County (Agricultural) Agent was created by legislative enactment in 1913. The act provides that this office shall come into existence only when twenty or more residents of a county who are actively interested in agriculture and domestic science, shall file a petition with the County Board of Education. The petition is then presented to the County Council, who provides appropriations for a salary, and expenses for the maintenance of this office. The Board of Education then applies to Purdue University for the appointment of a County (Agricultural) Agent whose appointment is made annually. The Board of Education then ratifies the appointment made by Purdue. The inception date of this office in Whitley County is 1917.

It is the duty of the County (Agricultural) Agent under the supervision of Purdue University, to cooperate with movements for the advancement of agriculture, to give advice to farmers, and aid the county Superintendent of Schools in giving practical education in agriculture and domestic science (Acts 1912, 1927, and 1934; Burns, 28-4911). By an act of 1931, the Home Demonstration Agent, which is supplemental to the County Agent, was created (Acts 1931; Burns, 1933 Stat., 28-5627).

1. ANNUAL NARRATIVE REPORT, 1917--.. 20 vols.

Record of annual reports of extension work, containing statistics of various activities of each year, showing summary of activities and accomplishments, changes in county extension organization, county program of work, project of activities, results, outlook, and recommendations. Indexed by contents. Typed on printed form. 35 pp. 12 x 9 x $\frac{1}{4}$. C.C., Agricultural Agent's office.

II AUDITOR

The Auditor is a constitutional officer, elected for a four-year term, and entitled to hold office for not more than eight years in any period of twelve. The Auditor is required to post bond in the amount of ten thousand dollars. (Indiana Const., Art 6, Sec. 2; Burns, 49-3003.) The inception date of this office in Ripley County is 1841.

The Auditor is the clerk of the Board of Commissioners. He preserves the documents, books, records, maps, and papers deposited in his office; examines and settles all accounts and demands chargeable against Whitley County; keeps an account current with the Treasurer; acknowledges deeds and mortgages executed for the security of trust funds; files records of poor relief and reports of charity cases; approves bonds of township trustees; advertises and sells bonds; delivers election supplies to election inspectors; prepares tax duplicates; verifies tax rates; issues tax deeds; acts as custodian of school funds; and accepts bequests for cemeteries. (1 Indiana Rev. Stat. 1852; Acts 1879; Burns, 49-3004. to 49-3018.)

AUDITS AND REPORTS

2. RECEIPTS, APPROPRIATIONS AND DISBURSEMENTS, RECORD OF, 1933--.

2 vols.

Record of receipts, disbursements, and appropriations on accounts of each county official and county function, showing date, receipt, warrant number, amounts, source, amount of overdraft, and balance. Arranged chronologically. Handwritten on printed form. 400 pp. 16 x 14 x 2½.

C.C., Auditor's office.

For earlier records, see entry 4.

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AUDITS AND REPORTS (continued)

3. RECEIPTS AND DISTRIBUTION OF, COUNTY OFFICERS FEES, 1896-1902.

1 vol.

Record of fees received by various county officers and distribution made to proper accounts, showing date, amount received from each office, and amount credited to each account. Arranged chronologically. Handwritten on printed form. 200 pp. 16 x 9 x $1\frac{1}{2}$. C.C., "bum" room.

4. RECEIPTS, REGISTER OF, 1843-1925. 9 vols., 1870-1903, missing.

Record of all receipts issued for funds received for accounts in school, road, ditch and county revenue, showing receipt number, date, to whom issued, for what purpose, and amount. Arranged chronologically. Handwritten on printed form. 300 pp. 16 x 10 x 2. C.C., 1 vol., 1843-70, "bum" room; 8 vols., 1903-25, Auditor's office.

5. RECEIPTS (COUNTY INFIRMARY), LEDGER OF, 1914--. 1 vol.

Record of receipts of funds for the county infirmary, showing source of receipts, as from live stock, grain or other produce, date, name of party to whom sold, and amount. Arranged chronologically. Handwritten on printed form. 200 pp. 12 x 9 x 2. C.C., Auditor's office.

6. JOURNAL, POOR FARM INVENTORIES, 1903-20. 1 vol.

Record of annual inventories of county poor farm, showing date, number of stock, equipment, and supplies. Arranged chronologically. Handwritten on printed form. 150 pp. 12 x 7 x $\frac{1}{2}$. C.C., Auditor's office.

7. TOWNSHIP LEDGER, 1862-1918. 2 vols. (2, and 1 vol., not numbered).

Record of township funds for each township, showing date and amount

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AUDITS AND REPORTS (continued)

received, name of township, source of receipts and disbursements, and total amount of each account. Arranged chronologically. Handwritten on printed form. 400 pp. 14 x 10 x 2. C.C., "bum" room.

8. TOWNSHIP WARRANTS, REGISTER OF, 1897-1911. 2 vols. (1, and 1 vol., not numbered). 1899-1908, missing.

Record of township warrants, showing township, trustee, date, number of warrant, in whose favor drawn, articles purchased, to what fund charged, amount of warrant, and when allowed. Arranged chronologically. Handwritten on printed form. 300 pp. 13 x 12 x 2. C.C., 1 vol., 1897-99, Auditor's office; 1 vol., 1908-11, "bum" room.

9. TRUSTEE'S REPORTS, 1877--. 23 vols.

Record of itemized and classified receipts and disbursements of each township trustee, showing date of receipt, amount, from whom, for what purpose, date of disbursement, to whom disbursed, for what purpose, and township. Arranged chronologically. Handwritten on printed form. 606 pp. 14 x 10 x 2. C.C., 7 vols., 1877-93, "bum" room; 16 vols., 1893--, Auditor's office.

10. BANK STATEMENTS, 1923--. 18 boxes.

Record of county depositories, showing last balance, amount of deposits, and withdrawals. Arranged chronologically. 9 x 4 x 12. C.C., Auditor's office.

11. APPLICATION TO PAY, 1913--. 2 vols.

Record of applications of persons intending to pay bills, to Treasurer,

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AUDITS AND REPORTS (continued)

showing date, amount paid, serial number, and name of applicant.

Arranged chronologically. Handwritten on printed form. 250 pp. 14 x 9 x 1 $\frac{1}{2}$. C.C., Auditor's office.

BOND ISSUES

12. BONDS, REGISTER OF, 1883---. 2 vols.

Record of issues of bonds and their sale to finance a county improvement or need, showing number of bond, to whom sold, amount of bond, amount for which sold, date of redemption, and purpose of bond.

Arranged chronologically. Handwritten on printed form. 90 pp. 14 x 14 x 1. C.C., Auditor's office.

13. CANCELED BONDS, 1923---. 9 boxes.

Record of canceled bonds that were issued to finance county projects, showing date of bond, amount of bond, to whom sold, when canceled and articles of the bond agreement. Arranged chronologically. 8 x 5 x 9. C.C., Auditor's office.

OFFICIAL'S BONDS

14. TRUSTEE'S BOND, RECORD OF, 1900-34. 1 vol. (2).

Record of transcript of bond and oath of office of township trustees, showing date, name, township, term of office, and terms of bond.

Arranged chronologically. Handwritten on printed form. 400 pp. 16 x 10 x 2. C.C., Auditor's office.

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OFFICIALS' BONDS (continued)

15. SCHOOL TRUSTEE'S BONDS, RECORD OF, 1908---. 1 vol.

Record of bonds posted by school trustees, showing name of trustee, amount of bond, name of surety, and condition of bond. Arranged alphabetically by trustee. Handwritten on printed form. 475 pp. 14 x 9 x 2 $\frac{1}{2}$. C.C., Auditor's office.

16. ASSESSOR'S AND TRUSTEE'S BONDS, 1866-1900. 2 vols., (1 and 1 vol., not numbered).

Record of transcript of bond and oath of office of township assessors and trustees, showing date, name of party, term of office, and articles of bond and oath. Arranged chronologically. Handwritten on printed form. 200 pp. 14 x 9 x 1 $\frac{1}{2}$. C.C., "bum" room.

RECEIPTS AND DISBURSEMENTS

17. FEE AND CASH BOOKS, 1898---. 5 vols.

Record of cash and fees received from various sources, showing date, amount received, from whom, date, and total amount of fees turned over to the Treasurer. Arranged chronologically. Handwritten on printed form. 160 pp. 18 x 12 x 1. C.C., Auditor's office.

18. MONTHLY BALANCE RECORD, 1911---. 3 vols.

Record of monthly financial statement of receipts and disbursements, and balance for each county fund, showing amount received, from whom, date, kind of fund, amount disbursed, to whom, for what, date, total

(AUDITOR)

RECEIPTS AND DISBURSEMENTS (continued)

receipts, total disbursements, and balance. Arranged chronologically. Handwritten on printed form. 250 pp. 18 x 14 x 1 $\frac{1}{2}$. C.C., Auditor's office.

19. JOURNAL, 1840-70. 40 vols.

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Record of debits and credits of county receipts and expenditures, showing from whom received, to whom paid, date, amount, and on what account. Arranged chronologically. Handwritten on printed form. 200 pp. 12 x 8 x 1. C.C., "bum" room.

For later records, see entries 25 and 28.

20. LEDGER, 1871-86. 2 vols. (2-3).

Record of receipts and disbursements of county funds for each six months, showing monthly total, name of account, date, and amount entered. Indexed alphabetically by account. Handwritten on printed form. 600 pp. 14 x 10 x 2 $\frac{1}{2}$. C.C., v. 2, 1871-83, "bum" room; v. 3, 1883-86, room adjoining Auditor's office.

21. RECEIPTS AND DISBURSEMENTS, RECORD OF, 1921--. 1 vol.

Record of receipts and disbursements of township funds, showing date, amount, from whom received, warrant number, to whom paid, and for what purpose. Arranged chronologically. Handwritten on printed form. 300 pp. 16 x 14 x 2. C.C., Auditor's office.

22. POOR FUND CLAIMS, REGISTER OF, 1935--. 1 vol.

Record of poor relief expenditures, showing trustee's claim number, warrant number, date, amount, vendor, and nature of claim. Arranged chronologically. Handwritten on printed form. 150 pp. 16 x 9 x 1. C.C., Auditor's office.

(AUDITOR)

RECEIPTS AND DISBURSEMENTS (continued)

23. POOR RELIEF, REGISTER OF, 1897--. 2 vols. 1926-35, missing.

Record of poor relief expenditures in each township, showing both debit and credit on accounts. Arranged chronologically. Handwritten on printed form. 300 pp. 18 x 12 x 2 $\frac{1}{2}$. C.C., Auditor's office.

24. ORDERS DRAWN, REGISTER OF, 1859-70. 1 vol. (2).

Record of orders drawn upon Treasurer by Auditor, showing date, cause number, in whose favor drawn, amount, nature of claim, and remarks. Arranged chronologically. Handwritten on printed form. 500 pp. 16 x 10 x 2. C.C., Auditor's office.

25. WARRANTS ISSUED, REGISTER OF, 1911--. 5 vols. (1-5).

Record of disbursements by warrants issued by Auditor on Treasurer, showing to whom payable, name of depository, for what allowed, number and amount of warrant, and to what fund charged. Arranged chronologically. Handwritten on printed form. 550 pp. 18 x 12 x 3. C.C., Auditor's office.

26. WARRANTS, 1868--. 46 vols.

Record of duplicates of warrants issued, showing account or appropriation, to which charged, date issued, amount, to whom paid, and for what issued. Arranged chronologically. Handwritten on printed form. 200 pp. 16 x 5 x 1 $\frac{1}{2}$. C.C., "bum" room.

27. QUIETUS, 1906-20. 3 vols.

Record of receipts of quietus given by Auditor in exchange for Treasurer's receipt given depositor, showing date, serial number, name of

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RECEIPTS AND DISBURSEMENTS (continued)

depositor, Treasurer's receipt number, amount deposited, for what purpose money was paid, and to what fund credited. . Arranged chronologically.

Handwritten on printed form. 200 pp. 14 x 9 x 1. C.C., 1 vol., 1913-20, Auditor's office; 2 vols., 1906-13, "bum" room.

28. DISBURSEMENTS, RECORD OF, 1870-1925. 5 vols.

Record of distribution of county revenue to the various funds, showing date, to whom paid, to what fund or account, warrant number, and amount, Arranged chronologically. Handwritten on printed form. 400 pp. 18 x 14 x 2 $\frac{1}{2}$. C.C., 1 vol., 1870-1902, "bum" room; 4 vols., 1902-25, Auditor's office.

For earlier records, see entry 19. For later records, see entry 25.

29. CERTIFICATE OF DISTRIBUTION, 1918---. 5 vols.

Record of distribution of county funds, showing date, warrant number, to whom paid, for what fund or funds, amount for each fund, to what account, total distribution, and the signature of the Auditor.

Arranged chronologically. Handwritten on printed form. 350 pp. 12 x 8 x 2. C.C., Auditor's office.

30. DISBURSEMENT OF TAXES, RECORD OF, 1883-94. 2 vols. (1-2).

Record of disbursements of taxes, showing date of distribution, amount of taxes distributed to each fund, and name of tax unit. Arranged chronologically. Handwritten on printed form. 200 pp. 18 x 18 x 1. C.C., "bum" room.

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RECEIPTS AND DISBURSEMENTS (continued)

31. NEW COURTHOUSE, RECEIPTS AND DISBURSEMENTS, 1882-99. 4 vols.
(1-3, and 1 vol., not numbered).

Record of receipts and disbursements of funds during the process of building new courthouse, showing itemized list of all receipts and all disbursements, as for labor and materials, date, to whom paid, from whom received, and for what. Arranged chronologically. Handwritten on printed form. 200 pp. 16 x 16 x 1. C.C., "bum" room.

SCHOOL FUNDS

32. APPORTIONMENT RECORD OF SCHOOL REVENUE, 1887-94. 1 vol.

Record of school revenue tax receipts and apportionments to townships by funds, showing township school enumeration, warrant number, and amount paid to each school unit. Arranged chronologically. Handwritten on printed form. 300 pp. 16 x 9 x 2. C.C., "bum" room.

33. SCHOOL FUND RECORD, 1870-89. 3 vols.

Record of school funds received ~~from various sources~~ and distributed, showing date, receipt number, from whom received, from what accounts, amounts received from payments of interest, principal, fines and forfeitures, and to what fund distributed. Indexed alphabetically by payee. Handwritten on printed form. 600 pp. 14 x 10 x 3. C.C., "bum" room.

34. RECEIPTS OF COMMON SCHOOL FUND, REGISTER OF, 1853-83. 2 vols.

Record of school fund receipts, showing date, number of receipt, from whom received, nature of payment, amount, principal, interest, liquor license, forfeitures, and fines. Arranged chronologically. Handwritten on printed form. 400 pp. 14 x 10 x 3. C.C., "bum" room.

(AUDITOR)

SCHOOL FUNDS (continued)

35. SCHOOL FUND RECEIPTS, (CONGRESSIONAL) 1853-87. 25 vols.

Record of congressional school fund receipts, showing date, number of receipt, from whom received, nature of payment, amount, principal, interest, liquor license, fines, and forfeitures. Arranged chronologically. Handwritten on printed form. 200 pp. 8 x 3 x 2. C.C., "bum" room.

36. COMMON SCHOOL FUNDS, LEDGER, 1854-68. 2 vols.

Record of common school funds, showing date, amount, from whom received, for what purpose, to whom paid, date, and amount for each account. Arranged chronologically. Handwritten on printed form. 50 pp. 14 x 10 x 2. C.C., "bum" room.

37. COMMON SCHOOL FUNDS, JOURNAL OF, 1853-70. 1 vol.

Record of common school funds, showing debits, credits, dates, from whom received, for what purpose, and ledger page to which posted. Arranged chronologically. Handwritten on printed form. 200 pp. 10 x 14 x $1\frac{1}{2}$. C.C., "bum" room.

38. COMMON SCHOOL FUNDS, JOURNAL OF, 1853-70. 1 vol.

Record of receipts of common school funds, showing loan number, from whom received, and amount. Arranged chronologically. Handwritten on printed form. 200 pp. 10 x 14 x $1\frac{1}{2}$. C.C., "bum" room.

For later records, see entry 34.

39. ORDERS OF COMMON SCHOOL FUND, REGISTER OF, 1853-74. 2 vols.

Record of orders of school funds, showing date, order number, in whose favor drawn, for what account, and amount disbursed. Arranged

(AUDITOR)

SCHOOL FUNDS (continued)

chronologically. Handwritten on printed form. 350 pp. 14 x 10 x 2.

C.C., "bum" room.

40. RECEIPTS AND DISBURSEMENTS OF SCHOOL FUND PRINCIPAL, 1883-89.

1 vol.

Record of receipts and disbursements of school fund principal, showing date, receipt number, to whom paid, from whom received, and amount.

Arranged numerically by receipt number. Handwritten on printed form.

300 pp. 14 x 14 x $1\frac{1}{2}$. C.C., "bum" room.

41. RECEIPTS AND DISBURSEMENTS OF SCHOOL FUND INTEREST, 1884-94.

- 1 vol.

Record of receipts and disbursements of school fund interest, showing date, receipt number, to whom paid, from whom received, and amount.

Arranged chronologically. Handwritten on printed form. 300 pp. 14 x 14 x $1\frac{1}{2}$. C.C., "bum" room.

For earlier records, see entry 38.

42. CONDITION AND DISTRIBUTION OF SCHOOL FUND, REGISTER OF, 1913--.

1 vol.

Record of financial statements relative to the conditions of school funds, congressional township fund, common school fund, and permanent endowment funds, showing date of last statement, amount ~~then~~ in each fund, balance remaining in fund, and date of statement. Arranged chronologically. Handwritten on printed form. 250 pp. 16 x 16 x 2. C.C., Auditor's office.

(AUDITOR)

SCHOOL FUNDS (continued)

43. SCHOOL FUND LOANS, RECORD OF, 1876--. 2 vols. (1-2).

Record of mortgages taken to secure school fund loans, showing names of mortgagors and mortgagees, date made, date due, amount, interest, and description of property. Indexed alphabetically by mortgagor. Handwritten on printed form. 500 pp. 18 x 16 x 3. C.C., Auditor's office.

44. INVENTORY OF LOANS, 1905--. 1 vol.

Record of annual inventory of all trust and school fund loans, showing person to whom loan is made, date of loan, amount due, interest, and total. Arranged chronologically. Handwritten on printed form. 250 pp. 14 x 14 x 1. C.C., Auditor's office.

45. SCHOOL FUND WARRANTS, RECORD OF, 1908-20. 1 vol.

Record of school fund warrants, showing date, warrant number, amount of warrant, and name of school. Arranged chronologically. Handwritten. 100 pp. 20 x 12 x $\frac{1}{2}$. C.C., Auditor's office.

46. SCHOOL FUND QUIETUS, 1910-20. 1 vol.

Record of quietus issued by Auditor when a Treasurer's receipt is presented by depositor, showing name of depositor, Treasurer's receipt number, amount deposited, and to what fund credited. Arranged chronologically. Handwritten. 450 pp. 14 x 14 x 3. C.C., Auditor's office.

(AUDITOR)

TAXES

Appraisements

47. STATISTICAL RECORDS, 1856-1924. 317 vols.

Record of tabulations of acreage for each farm crop, showing name of farm owner, tenant or manager, age, race, number of acres devoted to various crops, number and kind of livestock, kind, and amount of crops raised. Arranged chronologically. Handwritten on printed form. 50 pp. 18 x 12 x $\frac{1}{2}$. C.C., "bum" room.

48. LANDS AND LOTS, REGISTER OF, 1851-59. 21 vols.

Record of lands and lots, showing name of owner, legal description and location, assessed valuation of land, improvements, and total amount of assessments for taxation. Arranged chronologically. Handwritten on printed form. 75 pp. 14 x 8 x $\frac{1}{4}$. C.C., "bum" room.

49. TRANSFER BOOKS, 1853--. 44 vols. Numbering varies.

Record of all transfers of real estate, showing date, name, address of owner, legal description of lands, from whom and to whom transferred, and date of transfer. Arranged alphabetically by owner. Handwritten on printed form. 500 pp. 18 x 16 x 3. C.C., Auditor's office.

50. VALUATION RECORD OF REAL ESTATE, 1864-80. 5 vols.

Record of valuation of land for tax purposes, showing name of owner, legal description, location and value of land and improvements as fixed by the board of equalization, ^{and} total tax to pay. Arranged alphabetically by property owner. Handwritten on printed form. 400 pp. 16 x 12 x $2\frac{1}{2}$. C.C., "bum" room.

(AUDITOR)

TAXES - Appraisements (continued)

51. ENUMERATION BOOKS, 1913-31. 49 vols.

Record of white and colored male citizens over 21 years of age, showing name, color, age, and remarks, Arranged alphabetically by person. Handwritten on printed form. 75 pp. 14 x 8 x $\frac{1}{2}$. C.C., "bum" room.

Returns

52. AFFIDAVITS OF MORTGAGE EXEMPTIONS, 1905--. 71 vols; 80 file boxes.

Record of taxpayer's affidavits of mortgage indebtedness on real estate for purpose of property tax exemptions, showing amount of mortgage, mortgagor, mortgagee, and date. Vols., arranged alphabetically by taxpayer; file boxes, arranged chronologically. Handwritten on printed form. Vols., 350 pp. 10 x 2 x $2\frac{1}{2}$; file boxes, 9 x 4 x 12. C.C., 52³ vols., 1905-33, "bum" room; 80 file boxes, 18 vols., 1933--, Auditor's office.

53. SOLDIER'S EXEMPTIONS, 1920--. 16 vols.

Record of Civil and Mexican war sailors, marines or their widows, beyond seventy years of age, who served three months or more, and are therefore exempt from property taxes, showing name of veteran or widow, age, description, and valuation of property. Arranged alphabetically by veteran. Handwritten on printed form. 200 pp. 9 x 8 x $\frac{1}{2}$. C.C., 9 vols., 1920-29, "bum" room; 7 vols., 1930--, Auditor's office.

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TAXES - Returns (continued)

54. UNCANCELED MORTGAGES AND JUDGMENTS, RECORD OF, 1881-1932.

5 vols. (1-5).

Record of uncanceled mortgages serving as an index to mortgage record, showing date of mortgage, grantee, grantor, book and page number of mortgage record, amount of mortgage, to whom assigned, and remarks. Arranged alphabetically by grantee. Handwritten on printed form. 400 pp. 16 x 12 x 3. C.C., "bum" room.

Lists

55. ASSESSMENT LIST, 1883--. 1335 vols.

Record of listings of personal property and valuations of same for tax purposes, showing name of owner, date, name of township or corporation, address, occupation, itemized list of all chattels, valuations sworn to by taxpayer, township assessor, and County Assessor. Arranged alphabetically by taxpayer. Handwritten on printed form. 350 pp. 10 x 12 x 2 $\frac{1}{2}$. C.C., 1159 vols., 1883-1933, "bum" room; 176 vols., 1933--, Auditor's office.

56. ASSESSOR'S BOOKS, 1841--. 807 vols.

Record of personal property and real estate, and valuation of same, showing name of owner, description and location, mortgage exemptions, and net total valuation for taxation. Arranged alphabetically by taxpayer. Handwritten on printed form. 150 pp. 10 x 14 x $\frac{1}{2}$. C.C., 696 vols., 1841-1933, "bum" room; 111 vols., 1933--, Auditor's office.

(AUDITOR)

TAXES - (continued)

Errors and Delinquents

57. ERRONEOUS TAX ASSESSMENTS, CERTIFICATES OF, 1878--. 6 vols.
2 vols., 1890-1911, missing.

Record of certified statements that erroneous tax assessments or collections have been made, showing name of party, to whom refund was made, reason for refund, amount, duplicate number, kind of tax, and date of refund. Arranged chronologically. Handwritten on printed form. 250 pp. 14 x 9 x 1 $\frac{1}{2}$. C.C., 4 vols., 1878-89, "bum" room; 3 vols., 1912--, Auditor's office.

58. DELINQUENT TAX REGISTER, 1883-1923. 1 vol.

Record of property tax delinquencies, showing legal description and location of lands and lots, name of town, lot numbers, value of land and lots, improvements, personal property, total amount of taxes, and name of taxpayer. Arranged alphabetically by name of taxpayer. Handwritten on printed form. 600 pp. 18 x 12 x 3. C.C., Auditor's office.

59. SALES BOOK FOR TAXES, 1844--. 3 vols. (1-3).

Record of all lands sold for non-payment of taxes, showing name of owner, date of sale, legal description of lands, date of redemption, by whom redeemed, and amount. Arranged chronologically. Handwritten on printed form. 300 pp. 16 x 12 x 1. C.C., Auditor's office.

60. LAND REDEEMED CERTIFICATES, 1901-20. 1 vol.

Record of the redemption of land certificates issued by the court, showing date issued, date redeemed, by whom redeemed, amount of certificates, interest, penalties, and amount paid. Arranged chronologically.

(AUDITOR)

TAXES - Errors and Delinquents (continued)

Handwritten on printed form. 250 pp. 14 x 14 x $1\frac{1}{2}$. C.C., Auditor's office.

61. INSOLVENT RECORD, 1931-34. 1 vol.

Record of uncollectable property taxes, showing tax payer's name, amount of loss to each fund, and total loss. Arranged chronologically.

Handwritten on printed form. 400 pp. 16 x 14 x $1\frac{1}{2}$. C.C., Auditor's office.

PLAT BOOKS

62. PLAT BOOKS, 1873--. 176 vols.

Record of tax assessments, with plats of each section of land, showing name of township, name of landowner, legal description, value of land and improvements, and total value. Arranged numerically by section number. Handwritten on printed form. 75 pp. 16 x 12 x $\frac{1}{2}$. C.C., 75 vols., 1873-1919, "bum" room; 92 vols., 1920--, Auditor's office.

III CLERK

The Clerk of the Circuit Court is a constitutional officer, elected for a four-year term, and not entitled to hold office more than eight years in any twelve-period. (Indiana Const., Art. 6, Sec. 2; Burns, 49-2701.) The inception date of this office in Whitley County is 183⁸.

The Clerk preserves all records and writings filed in his office. He keeps a set of dockets for all county courts such as appearance, bar, judgment, and execution. He also keeps an order and final record book. He attends the sessions of the Circuit Court and enters in the proper record book all orders, judgments, and decrees of the court; keeps a complete record of all causes where the title to land is involved, and of criminal causes where the punishment is death or imprisonment. He is authorized to receive all funds ordered to be paid into the court. (2 Indiana Rev. Stat. 1852; Acts 1859, 1867, 1875, 1879 Special Session, 1929, and 1933; Burns, 1933., 49-2701 to 49-2725.)

OFFICIAL BONDS

63. OFFICIAL BONDS, RECORD OF, 1853-82. 1 vol.

Record of transcripts of bonds of officials to insure satisfactory execution of duties, showing name of official, name of surety, term of office, and amount. Indexed alphabetically by official. Handwritten. 300 pp. 14 x 12 x 2. C.C., Clerk's office.

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OFFICIAL BONDS- (continued)

64. OFFICIAL BONDS, 1855--. 6 file boxes.

Record of original bonds of bonded county officials, township trustees and notaries public. Filed alphabetically by names of officials. 10 x 5 x 13. C.C., 4 file boxes, 1855-90, "bum" room; 2 file boxes, 1890--, Clerk's office.

65. COUNTY OFFICERS, REGISTER OF, 1838-1922. 2 vols.

Record of officers and their bonds, showing name of officer, date of commission, amount of bond, and names of sureties. Arranged alphabetically by officer. Handwritten on printed form. 250 pp. 14 x 10 x 2. C.C., Clerk's office.

66. JUSTICE AND CONSTABLE BONDS, RECORD OF, 1864-1929. 2 vols.

(1-2).

Record^{ok} transcripts of bonds, showing amount, terms of bonds, name of office holder, sureties, and date filed. Indexed alphabetically by party bonded. Handwritten on printed form. 300 pp. 16 x 10 x 2. C.C., Clerk's office.

67. NOTARIAL BOND RECORD, 1886--. 2 vols. (1-2).

Record of bonds filed by notaries public, showing date, amount of bond, term of office, name of notary, and sureties. Indexed alphabetically by notary. Handwritten on printed form. 400 pp. 18 x 12 x 3. C.C., Clerk's office.

CIRCUIT COURT

The Circuit Court is authorized by the Indiana Constitution

(CLERK)

CIRCUIT COURT- (continued)

(Indiana Const., Art. 7, Sec. 11). The Thirty Third Circuit comprises Noble and Whitley counties. The inception date of this court in Whitley County is 1839.

The judge of the Circuit Court is elected by the people and the term of office is six years. The court has jurisdiction of law, equity, criminal cases, and settlement of decedent's estates, and of guardianships. It has appellate jurisdiction in certain cases from Justice of Peace Courts. (Acts 1861; Burns, 4-303.)

Change of Venue

68. CHANGE OF VENUE, 1893--. 3 vols. (1-3).

Record of court cases venued from Whitley County to adjoining counties, showing name of plaintiff, date filed, trial date, names of jurors, expense of trial, and proceedings. Indexed alphabetically by defendant. Typed on printed form. 250 pp. 18 x 12 x 3. C. C., Clerk's office.

Civil and Criminal Causes

69. ENTRY DOCKET, 1843-1913. 33 vols.

Record of all cases filed for action in court, showing plaintiff and defendant, nature of cause, cause number, date filed, and final disposition. Arranged chronologically. Handwritten on printed form. 400 pp. 16 x 12 x 2. C.C., 9 vols., 1843-88, Clerk's filing room; 24 vols., 1889-1913, "bum" room.

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CIRCUIT COURT-Civil and Criminal Causes (continued)

70. ISSUE DOCKET, 1847-90. 10 vols. (1-7, and 3 vols., not numbered).

Record of all Circuit Court cases, showing parties in action, date case filed, attorneys, witnessess, nature of action, final disposition of case. Indexed alphabetically by title of cause. Handwritten on printed form. 590 pp. 18 x 12 x 3. C.C., Clerk's office.

71. LIS PENDENS RECORD, 1877--. 3 vols., (1-3).

Record of pending court actions involving real estate, showing plaintiff and defendant, date filed, description and location of real estate, ^{and} nature of action. Indexed alphabetically by plaintiffs. 1877-92, handwritten; 1892--, typed on printed form. 400 pp. 16 x 12 x 2 $\frac{1}{2}$. C.C., Clerk's office.

72. INDICTMENTS, RECORD OF, 1864-1934. 5 vols., (1-5).

Record of indictments by grand jury, showing Prosecuting Attorney, date of filing and recording of true bill, affidavit and signature of Clerk, and name of defendant. Indexed alphabetically by defendant. 1864-98, handwritten; 1898--, typed on printed form. 300 pp. 14 x 10 x 2. C.C., Clerk's office.

73. RECOGNIZANCE RECORD, 1882-89. 1 vol.

Record of persons released on bond, showing names of principals, and sureties, kind of charge, and name of Sheriff. Arranged chronologically. Handwritten on printed form. 300 pp. 18 x 12 x 1 $\frac{1}{2}$. C.C., "bum" room.

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CIRCUIT COURT- Civil and Criminal Causes (continued)

74. MISCELLANEOUS BOND RECORD, 1910--. 2 vols., (2-3).

Record of various types of bonds, showing name of person bonded, purpose, amount, name of surety, and date. Indexed alphabetically by person bonded. Typed on printed form. 600 pp. 18 x 12 x 13. C.C., Clerk's office.

75. CIVIL CASES DETERMINED, 1904--. 192 file boxes. Numbering varies.

Record of legal documents in civil cases, such as affidavits, motions, denials, and claims. Papers pertaining to case all filed in separate envelope marked by cause number and names of litigants. Arranged chronologically. 10 x 5 x 13. C.C., Clerk's office.

76. INSANITY PAPERS, 1897--. 4 file boxes.

Record of insanity inquests, showing patients' name, age, sex, residence, affidavits of witnesses, affidavits of attending physicians, and application for admittance to asylum. Arranged chronologically. 10 x 5 x 13. C.C., Clerk's office.

77. INSANE RECORD, 1881-1933. 3 vols. (2-4). 1882-1901, missing.

Record of petitions made to court to admit patients to insane institutions, showing physician's statements, witnesses, order of court, name of patient, warrant of arrest, and date of admission. Indexed alphabetically by patient. Handwritten on printed form. 500 pp. 18 x 12 x 3. C.C., v. 2, 1881-82, "bum" room; v. 3-4, 1901-33, Clerk's office.

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CIRCUIT COURT- Civil and Criminal Causes (continued)

78. TRANSCRIPT TO BIND REAL ESTATE, RECORD OF, 1877-1929. 4 vols., (1-4).

Transcripts of Justice of the Peace proceedings involving real estate decisions, showing names of litigants, judgment, ~~and amount~~, and description of real estate involved. Indexed alphabetically by judgment debtor. Handwritten on printed form. 600 pp. 18 x 12 x 3. C. C., v. 1-2,4, 1877-95, and 1926-29, Clerk's vault; ~~6-8~~, v. 3, 1895-1926, "bum" room.

79. RECEIVERSHIP RECORD, 1914-28. 1 vol.

Record of court action in receivership cases, showing list of creditors, nature and amount of claim, firm name, date of complaint, court proceedings, and final settlement. Indexed alphabetically by firms name. Typed. 500 pp. 16 x 12 x 3. C.C., Clerk's office.

80. DITCH RECORDS, 1906--. 4 vols. (1-4).

Record of ditch cases taken to court for settlement, showing number of ditch, name of chief petitioner, description and location of land affected, and account of action taken. Indexed alphabetically by ditch. Typed. 575 pp. 18 x 12 x 3. C.C., Clerk's office.

81. GENERAL INDEX, DEFENDANTS, AND PLAINTIFFS, 1838--. 6 vols.

Index to order book of defendants and plaintiffs in cases tried by the Circuit Court, showing names of defendant and plaintiff, book and page number to each case in order book. Arranged alphabetically by defendant and plaintiff. Handwritten on printed form. 450 pp.

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CIRCUIT COURT-Civil and Criminal Causes (continued)

17 x 12 x 3. C.C., 3 vols., Clerk's main office; 3 vols., "bum" room.

82. ORDER BOOK, 1838--. 50 vols., (1-4, D-Z, 27-49).

Record of civil cases tried in Circuit Court, showing names of litigants, cause number, nature of case, trial proceedings, and court decision. Indexed alphabetically by title cause. 1838-95, handwritten; 1895--, typed. 600 pp. 18 x 12 x 3. C.C., Clerk's office.

83. JUDGMENT DOCKET, 1854--. 11 vols. (B-L). Vol. ^{7x}A, prior to 1854, missing.

Record of all judgments rendered, showing names of parties in action, nature of cause, against whom judgment was rendered, and amount of judgment. Indexed alphabetically by judgment debtor. Handwritten on printed form. 600 pp. 18 x 12 x 3. C.C., v. B-H, 1854-1911, Clerk's filing room; v. I-L, 1911--, Clerk's office.

84. BAR DOCKET, 1860-72. 6 vols.

Record of court proceedings, showing number of case, names of parties involved, attorneys, date of filing, proceedings, and final disposition of court. Arranged chronologically. Handwritten on printed form. 50 pp. 14 x 8 x $\frac{1}{2}$. C.C., "bum" room.

85. EXECUTION DOCKET, 1839--. 9 vols., (1-3, 2 vols., numbered 1).

Record of Sheriff's return ^{et} writs, showing number of case, names of litigants, to whom delivered, and date. Indexed alphabetically

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CIRCUIT COURT- Civil and Criminal Causes (continued)

by name of person served. Handwritten on printed form. 585 pp.
18 x 12 x 3. C.C., Clerk's filing room.

86. EXECUTION, ORDER FOR, 1880-36. 1 vol.

Record of orders directing Clerk to issue writs of judgment execution to Sheriff, showing title of cause, date of writ, amount of judgment and interest, and date of ^{ac}praisement. Arranged chronologically. Handwritten on printed form. 150 pp. 12 x 10 x 1. C.C., "bum" room.

87. EXECUTIONS, 1854--. 36 file boxes.

Record of documents dealing with court executi^onal orders for the sale of real estate. Arranged alphabetically by defendant. 10 x 5 x 13. C.C., 25 file boxes, 1854-65, "bum" room; 11 file boxes, 1865--, Clerk's filing room.

88. FINAL RECORD, 1839-1929. 27 vols., (A, 1, 3-27).

Record of civil cases in Circuit Court, showing names of litigants, court proceedings, and court decisions in final settlement. Indexed alphabetically by defendant. 1839-97, handwritten; 1897-1929, typed. 600 pp. 18 x 12 x 3. C.C., Clerk's filing room.

Probate Causes

89. WILLS, 1836--. 31 file boxes.

Record of probated wills, showing name of deceased, age, date of birth, place of residence, description of property, to whom willed, amount,

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CIRCUIT COURT- Probate Causes (continued)

and relation of heirs to deceased. Arranged chronologically. 10 x 5 x 13. C.C., 1836-93 "bum" room; 1893--, Clerk's filing room.

90. WILL RECORD, 1839--. (1-8).

Record of transcribed wills and testaments filed in court, showing name of deceased, administrator or executor, and provisions of the will. Indexed alphabetically by deceased. 1839-97, handwritten; 1889--, typed. 600 pp. 18 x 12 x 13. C.C., Clerk's filing room.

91. ESTATES AND GUARDIANSHIP^S, INDEX TO, 1839--. 4 vols. (2-3, and 2 vols., not numbered).

Indexed to guardianship and estate documents, showing name of guardian or estate and number of file box. Arranged alphabetically by estate or guardian. Handwritten. 200 pp. 16 x 10 x 2. C.C., Clerk's filing room.

92. GUARDIANSHIPS, 1893--. 60 file boxes.

Record of legal documents pertaining to cases of guardianship; case in separate envelope marked by name of guardian. Indexed alphabetically by estate or guardian in general index. 10 x 5 x 13. C.C., Clerk's filing room.

For index, see entry 91.

93. ESTATES, 1904--. 178 file boxes. Numbering varies.

Record of all legal papers filed in court in administration of estates. Documents of each case placed in envelope marked with case number,

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CIRCUIT COURT- Probate Causes (continued)

and title of estate or guardianship. Indexed alphabetically by estate or guardian in general index. 10 x 5 x 13. C.C., Clerk's filing room.

For index, see entry 91.

94. ADMINISTRATORS AND GUARDIAN'S BONDS, 1847-53. 1 vol.

Record of bonds furnished by guardians and administrators to insure satisfactory execution of their duties, showing name of deceased, amount of bond, and name of surety. Indexed alphabetically by guardian or administrator. Handwritten on printed form. 200 pp. 16 x 12 x 1½. C.C., "bum" room.

For later records, see entry 95.

95. ADMINISTRATORS BONDS, OATHS AND LETTERS, RECORD OF, 1871--.

5 vols. (1-5).

Record of bonds and letters filed in court to qualify as administrator, showing name of estate and administrator, amount of bond, name of surety, and administrator's oath and signature. Indexed alphabetically by administrator. Handwritten on printed form. 585 pp. 18 x 12 x 3. C.C., Clerk's office.

For earlier records, see entry 94.

96. LETTERS ISSUED, REPORT OF, 1881-1925. 1 vol.

Record of letters issued pursuant to court orders, showing title of estate, name of administrator, court letter of qualification, and date of issue. Indexed alphabetically by administrators. Hand-

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CIRCUIT COURT- Probate Causes (continued)

written on printed form. 600 pp. 18 x 12 x 3. C.C., Clerk's filing room.

97. GUARDIAN'S BONDS, OATHS AND LETTERS, RECORD OF, 1872--. 3 vols., (1-3).

Record of guardian papers filed, showing name of guardian, names and ages of wards, amount of bond, names of sureties, and date filed.

Indexed alphabetically by guardians. Handwritten on printed form. 575 pp. 18 x 12 x 3. C.C., Clerk's filing room.

For earlier records, see entries 94, 117.

98. ESTATE ENTRY, CLAIM AND ALLOWANCE DOCKET, 1854--. 12 vols. (1-4, 7-13; 2 vols. numbered 1). Title varies.

Record of claims filed and allowances made against estates in Probate Court, showing estate, case number, date, names of decedent, ^{and} administrator, amount of bond, sureties, and court proceedings. Indexed alphabetically by administrator. Handwritten on printed form. 500 pp. 16 x 14 x 3. C.C., Clerk's filing room.

For earlier records, see entry 115.

99. GUARDIAN'S FEE BOOK, 1877-1913. 4 vols. (1-4).

Record of guardianship fees paid, by order of court, showing name of guardian, name of estate, amount of fees assessed, and record of payments. Indexed alphabetically by ward. Handwritten on printed form. 325 pp. 16 x 12 x 2 $\frac{1}{2}$. C.C., 3 vols., 1877-1908, Clerk's office; 1 vol., 1909-13, "bum" room.

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CIRCUIT COURT- Probate Causes (continued)

100. GUARDIAN'S DOCKET AND FEE BOOK, 1913--. 2 vols. (1-2).

Record of guardianships, showing names of guardian and ward, amount of bond, name of surety and amount of fees charged and paid. Indexed alphabetically by ward. Typed on printed form. 550 pp. 18 x 12 x 3. C.C., Clerk's office.

For earlier records, see entries 99, and 101.

101. GUARDIANSHIP DOCKET, 1866-1912. 3 vols.

Record of all guardianship cases, showing names of guardian, and wards, date case filed, and proceedings of court. Indexed alphabetically by guardian. Handwritten on printed form. 300 pp. 18 x 12 x 3. C.C., Clerk's filing room.

For later records, see entry 100.

102. INVENTORY RECORD, 1872--. 10 vols. (A, C-K). 1873-78, missing.

Itemized list of real and personal property filed in the settlement of estates, showing administrator, appraised value, amount of debts, and name of creditors. Indexed alphabetically by estate. 1872-1911, handwritten; 1911--, typed on printed form. 600 pp. 18 x 12 x 3. C.C., Clerk's filing room.

For earlier records, see entry 116.

103. GUARDIAN'S INVENTORY, 1873-1912. 1 vol.

Record of inventory reports filed in guardianship cases, showing name of guardian and wards, inventory of property, ~~and~~ appraised value, and

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CIRCUIT COURT- Probate Causes (continued)

date filed for approval. Indexed alphabetically by guardian. Handwritten. 400 pp. 18 x 12 x 2. C.C., Clerk's filing room.

104. SALE BILL RECORD, 1868--. 4 vols. (B-E). V. A, prior to 1868, missing.

Record of sale made of decedent's personal property, showing list of articles sold, amount sold for, name of purchaser, terms of sale, name of deceased, and name of administrator or executor. Indexed alphabetically by deceased. Handwritten on printed form. 575 pp. 18 x 12 x 3. C.C., v. B-D, 1868-81, "bum" room; v. C, E, 1881-97, 1919--. Clerk's filing room.

105. LAND PARTITIONS, RECORD OF, 1853-89. 1 vol.

Record of suits for partition in the settlement of estates, showing description and location of land, parties seeking partition, name of estate, and disposition of case. Indexed alphabetically by party seeking partition. Handwritten. 300 pp. 14 x 10 x 2. C.C., Clerk's filing room.

For later records, see entry 109.

106. ADMINISTRATOR'S AND EXECUTORS REPORTS, RECORD OF, 1875--. 13 vols. (1-13).

Record in transcript form of periodical reports by administrators and executors, showing amounts received and disbursed, and purpose. Indexed alphabetically by administrator. 1875-1901, handwritten; 1901--, typed. 600 pp. 18 x 12 x 3. C.C., Clerk's filing room.

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CIRCUIT COURT- Probate Causes (continued)

107. GUARDIANS, RECORD OF, 1876--. 11 vols., (1-11).

Record of periodical reports filed in guardianship cases, showing names of guardians and wards, itemized receipts, and expenditures to date. Indexed alphabetically by guardian. 1876-1897, handwritten; 1897--, typed on printed form. 600 pp. 18 x 12 x 3. C.C., Clerk's filing room.

108. ADMINISTRATOR'S RECORD OF MONEY RECEIVED, 1881-82. 1 vol.

Record of money received by administrators in settlement of estates, showing amount received, date, for what purpose, and from whom received. Indexed alphabetically by administrator. Handwritten on printed form. 600 pp. 16 x 12 x 3. C.C., "bum" room.

109. ORDER BOOK, 1875--. 13 vols. (D-P).

Record of court orders, showing title of estate, claim, date, case number, court proceedings, and decision. Indexed alphabetically by estate. 1875-95, handwritten; 1895--, typed on printed form. 600 pp. 16 x 12 x 3. C.C., v. D-M, 1875-1920, Clerk's filing room; v. N-P, 1920--, Clerk's office.

For earlier records, see entry 122.

110. ORDER BOOK, (GUARDIANS), 1872-1918. 6 vols. (A-F).

Record of guardianship cases, showing court term, title of case, complete accounting of guardian, court hearing, and final settlement. Indexed alphabetically by guardian. Handwritten. 600 pp. 18 x 12 x 3.

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CIRCUIT COURT- Probate Causes (continued)

C.C., Clerk's filing room.

For later records, see entry 109. For earlier records, see entry 122.

111. FINAL RECORD, 1913-24. 1 vol.

Record of settlements in estate cases, showing title of estate, proceedings in court, and final settlement. Indexed alphabetically by estate. Typed. 600 pp. 18 x 12 x 3. C.C., Clerk's filing room.

112. FINAL RECORD, GUARDIAN'S, 1913-28. 1 vol.

Record of final settlement made in guardianship cases, showing name of guardian, proceedings of court, and settlement of case. Indexed alphabetically by guardian. Typed. 600 pp. 18 x 12 x 3. C.C., Clerk's filing room.

Juvenile Causes

113. RECORDS, 1908--. 1 vol.

Record of juvenile cases, showing name of juvenile, name of complainant, nature of offense, action of court, and record of probation. Arranged chronologically. Handwritten on printed form. 150 pp. 14 x 10 x 1. C.C., Clerk's office.

COMMON PLEAS COURT

The Common Pleas Court was established by an act of 1852. (Acts 1852.) The judges were elected at regular elections for terms of four years. The inception date of this court in Whitley County is 1853. Because of the inadequacies of this court, it was abolished

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COMMON PLEAS COURT- (continued)

by an act of 1873. The jurisdiction was transferred to the Circuit Court. (Acts 1873, Chap. 29, p. 87.)

The Common Pleas Court had jurisdiction in matters relating to probate of wills; appointment of guardians of persons of unsound mind, and other legal disabilities; on matters relating to executors and administrators; civil matters from fifty to one thousand dollars except in cases of slander, libel, breach of marriage contract, action of official bond, or where the title of real estate shall be in issue; and criminal jurisdiction in cases which are not felonies and which are not triable by a Justice of the Peace. (Acts 1852.)

114. ENTRY DOCKET, 1853-73. 2 vols., (1,B).

Record of cases filed for jurisprudence, showing date, names of parties in action, nature of case, cause number, and court action. Arranged chronologically. Handwritten on printed form. 300 pp. 10 x 14 x 2 $\frac{1}{2}$. C.C., Clerk's filing room.

115. PROBATE DOCKET, 1842-71. 2 vols. (1, and 1 vol., not numbered).

Entry docket of probate cases, showing name of estate, guardian or administrator, date filed, amount of bond, name of surety, and court proceedings. Indexed alphabetically by estate. Handwritten on printed form. 400 pp. 18 x 12 x 2 $\frac{1}{2}$. C.C., Clerk's filing room.

For later records, see entry 98.

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COMMON PLEAS COURT- (continued)

116. INVENTORY OF PERSONAL PROPERTY, 1853-1866. 1 vol.

Record of personal property filed by administrator in the settlement of estates, showing appraised valuation, name of estate, administrator, and amount due creditors. Indexed alphabetically by estate. Handwritten. 500 pp. 16 x 12 x 2 $\frac{1}{2}$. C.C., Clerk's filing room.

For later records, see entry 102.

117. GUARDIAN BONDS, RECORD OF, 1852-73. 2 vols., (A-B).

Record of bonds filed in guardianship cases, showing name of guardian, sureties, and amount of bond. Indexed alphabetically by guardian. Handwritten. 400 pp. 16 x 12 x 5. C.C., Clerk's filing room.

For earlier records, see entry 94.

For later records, see entry 97.

118. ISSUE DOCKET, 1853-73. 2 vols. (A-B).

Record of court issues, showing names of parties, attorneys, title of cause, kind of action, date filed, Sheriff's return, plaintiff and defendant, witnesses, and pleadings. Indexed alphabetically by title of cause. Handwritten on printed form. 590 pp. 18 x 12 x 3. C.C., Clerk's filing room.

119. APPEARANCE DOCKET, 1853-87. 4 vols. (1-2, A-B).

Record of parties seeking claims against estates, showing name of claimant, nature and amount of claim, date of trial, and court action. Indexed alphabetically by administrator. Handwritten on printed form. 500 pp. 18 x 12 x 3. C.C., Clerk's filing room.

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COMMON PLEAS COURT- (continued)

120. REPLEVIN RAIL, GENERAL INDEX, 1853-73. 1 vol.

Index to court bail order book, showing litigant, name of surety, and book and page of order book. Arranged alphabetically by sureties. Handwritten on printed form. 250 pp. 18 x 12 x 1. C.C., Clerk's filing room.

121. ORDER BOOK, 1853-73. 5 vols. (1-5).

Record of civil cases decided, showing names of litigants, nature of case, court proceedings, and disposition of case. Indexed alphabetically by title of cause. Handwritten. 600 pp. 18 x 12 x 3. C.C., Clerk's filing room.

122. PROBATE ORDER BOOK, 1853-75. 3 vols. (A-C).

Record of orders issued by the court in Probate cases, showing date, name of estate, name of claimant, and terms of settlement. Indexed alphabetically by estate. Handwritten on printed form. 600 pp. 13 x 12 x 3. C.C., Clerk's filing room.

For later records, see entry 109.

123. JUDGMENT DOCKET, 1853-73. 2 vols. (1,B).

Record of judgments rendered, showing names of litigants, loser of suit, amount decreed, date, receipts, and transcript of court orders. Indexed alphabetically by judgment debtor. Handwritten on printed form. 580 pp. 18 x 12 x 3. C.C., Clerk's filing room.

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COMMON PLEAS COURT- (continued)

124. EXECUTION DOCKET, 1872-73. 1 vol. (2).

Record of executions ordered, showing names of litigants, date of issue, nature of cause, and Sheriff's return of satisfaction. Indexed alphabetically by plaintiffs. Handwritten on printed form. 585 pp. 18 x 12 x 3 $\frac{1}{2}$. C.C., Clerk's filing room.

125. DOCKET, 1853-73. 3 vols.

Record of proceedings, each case in narrative account, showing date case was filed, date of trial, action taken, and names of parties. Indexed alphabetically by title of cause. Handwritten on printed form. 300 pp. 14 x 12 x 2 $\frac{1}{2}$. C.C., Clerk's filing room.

126. FINAL RECORD, 1853-1881. 4 vols. (A-B, 1-2).

Record of cases settled, showing names of litigants, nature of case, court hearings, and final disposition of case. Indexed alphabetically by defendant. Handwritten. 600 pp. 18 x 12 x 3. C.C., Clerk's filing room.

ELECTION

127. INTENTION TO BECOME ELECTORS, 1890-92. 1 vol.

Record of intent to become resident voter, showing date, name the age of petitioner, ward, and precinct. Arranged alphabetically by electors name. Handwritten on printed form. 300 pp. 16 x 12 x 2. C.C., Auditor's filing room.

128. INTENTION TO HOLD RESIDENCE, 1890-92. 1 vol.

Record of declarations of intentions, by citizens to retain residence

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ELECTION- (continued)

in county while living elsewhere, showing name and address. Indexed alphabetically by citizen. Handwritten on printed form. 200 pp. 14 x 10 x 1 $\frac{1}{2}$. C.C., "bum" room.

129. ABSENT VOTERS, RECORD OF, 1918-26. 1 vol.

Record of absent voters, showing name, date of mailing ballot, date of return, ward, precinct, and residence. Arranged chronologically. Handwritten. 500 pp. 16 x 16 x 3. C.C., Clerk's filing room.

130. ELECTION REPORTS, 1860--. 66 file boxes.

Record of tally sheets, absentee ballots, reports of supplies given to inspector, sample ballots, and official count for each candidate in primary and general election. Arranged chronologically. 10 x 5 x 13. C.C., 43 file boxes, 1860-1919, "bum" room; 23 file boxes, 1920--, Clerk's annex.

LICENSES

Marriage

131. APPLICATION FOR MARRIAGE LICENSE, RECORD OF, 1882-1925.

10 vols. (1-10).

Record of applications for marriage licenses, showing date, names, ages, color, and residence of applicants, signatures of witnesses, and Clerk's seal. Indexed alphabetically by both parties. Handwritten on printed form. 575 pp. 18 x 12 x 3. C.C., Clerk's filing room.

(CLERK)

LICENSES- Marriage (continued)

132. MARRIAGE AFFIDAVITS, 1864-85.

Record of affidavits by parents or guardians consenting to marriage of minors, showing names on affidavit, date, name of minor, and signature of Clerk. Indexed alphabetically by both parties. Handwritten on printed form. 450 pp. 14 x 10 x 1 $\frac{1}{2}$. C.C., Clerk's filing room.

For later records, see entry 133.

133. MARRIAGE RECORD, 1838--. 16 vols. (1-14, 1 vol., not numbered; 2 vols. numbered 2).

Record of marriages, showing names of bride and groom, date of license, date of return, name of officers solemnizing marriages, and affidavits. Indexed alphabetically by groom. Handwritten on printed form. 580 pp. 18 x 12 x 3. C.C., Clerk's filing room.

Professional

134. PHYSICIANS' LICENSE, RECORD OF, 1882--. 3 vols.

Record of physicians' licenses granted, showing name of physician, place of business, and date of license. Indexed alphabetically by physician. Handwritten on printed form. 200 pp. 16 x 10 x 2. C.C., Clerk's filing room.

135. DRUGLESS PHYSICIAN'S LICENSE, 1928--. 1 vol.

Record of licenses granted to osteopaths and chiropractors, showing name of physician, place of business, and date of license. Indexed

(CLERK)

LICENSES- Professional (continued)

alphabetically by practitioner. Handwritten on printed form. 150 pp.
12 x 8 x $\frac{1}{2}$. C.C., Clerk's filing room.

136. OPTOMETRY LICENSE AND RECORD, 1907-27. 1 vol.

Record of applications for optometrists licenses, showing name, date of application, date of expiration, and location of business. Indexed alphabetically by optometrist. Handwritten on printed form. 150 pp.
12 x 6 x $\frac{1}{2}$. C.C., Clerk's filing room.

137. DENTIST LICENSE REGISTRY, 1899--. 1 vol.

Record of dentists making application to practice, showing name of dentist, proposed location of business, and date license was issued. Indexed alphabetically by dentist. Handwritten on printed form. 150 pp. 14 x 10 x $\frac{3}{4}$. C.C., Clerk's filing room.

138. TRAINED NURSES, REGISTER OF, 1908--. 1 vol.

Register of trained nurses, showing name, address, and date license issued. Arranged chronologically. Handwritten on printed form. 150 pp. 8 x 9 x $\frac{1}{2}$. C.C., Clerk's filing room.

139. VETERINARY LICENSE RECORD, 1901-05. 1 vol.

Record of applications for certificates of permission to practice veterinary surgery, showing name of applicant, residence, and training. Indexed alphabetically by veterinarian. Handwritten on printed form. 150 pp. 18 x 9 x $\frac{1}{2}$. C.C., Clerk's filing room.

(CLERK)

LICENSES- (continued)

Business

140. JUNK DEALERS LICENSE, 1905-16. 1 vol.

Record of applications made and licenses issued to buy and sell junk, showing name of applicant, address of business, and date of application. Indexed alphabetically by dealer. Handwritten on printed form. 150 pp. 14 x 9 x $\frac{1}{2}$. C.C., Clerk's filing room.

141. POULTRY DEALERS LICENSE, RECORD OF, 1917--. 2 vols.

Record of licenses issued to poultry dealers, showing name of dealer, location of business, and date of license. Indexed alphabetically by dealer. Handwritten on printed form. 200 pp. 6 x 9 x $\frac{1}{2}$. C.C., Clerk's filing room.

142. SIRE LICENSE, APPLICATION FOR, 1883-1913. 1 vol.

Record of applications for sired license, showing name of applicant, name, age, and breed of sire, and pedigree record. Indexed alphabetically by applicant. Handwritten on printed form. 200 pp. 14 x 10 x 1. C.C., "bug" room.

REGISTERS

Business

143. PARTNERS AND FIRMS, RECORD OF, 1909--. 1 vol.

Transcript of certificates of partnerships, showing name of firms, location of business, nature of business, and names and addresses of individuals in partnerships. Indexed alphabetically by firm name.

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REGISTER- Business (continued)

Typed. 200 pp. 14 x 9 x 2. C.C., Clerk's filing room.

144. INSURANCE COMPANIES, REGISTER OF, 1876-1919. 3 vols. 1880-94, missing.

Record of the issuance of certificates to insurance companies, authorizing them to do business, showing name of agent, name of company, and date issued. Arranged chronologically. Handwritten on printed form. 100 pp. 14 x 8 x $\frac{1}{2}$. C.C., 1 vol., 1876-80, "bum" room; 2 vols., 1894-1919, Clerk's filing room.

145. SOLDIER'S ENROLLMENT, 1861-65. 2 vols. (1-2).

Record of soldiers enrolled in Civil War, showing name, rank, regiment, color, and date enrolled. Arranged chronologically. Handwritten on printed form. 300 pp. 14 x 8 x $1\frac{1}{2}$. C.C., Clerk's filing room.

146. BURIAL RECORD OF SOLDIERS, SAILORS, AND MARINES, 1890-1902.

1 vol.

Record of soldiers, sailors, and marines buried at county expense, showing name of deceased, date of enlistment, rank, date of death, place of burial, age, and total expense. Indexed alphabetically by deceased. Handwritten on printed form. 400 pp. 16 x 12 x 2. C.C., Auditor's filing room.

147. PATENT RIGHT RECORD, 1869-71. 1 vol.

Record of patent rights granted by U. S. patent office, showing name of person, to whom granted, patent number, and remarks relative to device patented. Indexed alphabetically by patentee. Handwritten.

(CLERK)

REGISTER- Business (continued)

on printed form. 450 pp. 14 x 12 x 2 $\frac{1}{2}$. C.C., "bum" room.

148. RAILROAD POLICE RECORD, 1926--. 1 vol.

Record of railroad police appointed by Sheriff, showing name of appointee, date appointed, term of office, and signature, made under oath. Indexed alphabetically by officer. Handwritten on printed form. 300 pp. 16 x 10 x 1 $\frac{1}{2}$. C.C., Clerk's filing room.

149. PERMITS AND BONDS, RECORD OF, 1873-75. 1 vol.

Record of affidavits made by sureties in liquor license cases, showing sureties, and declaring property to be in excess of the bonded amount. Arranged alphabetically by applicant. Handwritten on printed form. 250 pp. 16 x 10 x 1. C.C., "bum" room.

Tax

150. INHERITANCE TAX RECORD, 1923--. 1 vol.

Record of taxes charged to heirs of deceased person's property, showing name of deceased, date of death, names of heirs, value of estate, location, and amount of taxes paid by each heir. Indexed alphabetically by heir. Typed. 250 pp. 16 x 10 x 1. C.C., Recorder's filing room.

For earlier records, see entry 265.

151. INHERITANCE AND TRANSFER TAX RECORD, 1913--. 1 vol.

Record of inheritance tax due in the settlement of estate, showing

(CLERK)

REGISTER- Tax (continued)

deceased, date of death, administrator, value of estate, and amount of tax. Arranged chronologically. Handwritten on printed form.

290 pp. 18 x 16 x 2. C.C., "bum" room.

NATURALIZATION

152. DECLARATION, RECORD OF, 1856-1905. 1 vol.

Record of petitions and declarations made by aliens to court seeking citizenship, showing name of petitioner, date, age, date and post of entry, and name of native country. Indexed alphabetically by petitioner. Handwritten on printed form. 250 pp. 14 x 9 x 2. C.C., Clerk's filing room.

153. FINAL OATH, RECORD OF, 1856-1905. 1 vol.

Record of final oath of aliens, and orders of court pertaining to naturalization, showing name and history of alien, date, declaration of intention, oath of allegiance and order of court. Indexed alphabetically by alien. Handwritten on printed form. 250 pp. 14 x 9 x 2. C.C., Clerk's filing room.

RECEIPTS AND DISBURSEMENTS

154. FEE BOOK, 1853-73. 5 vols. (1, A-D).

Record of probate fees collected in Common Pleas Court, showing title of estate, administrator, date, and amount received by Clerk. Indexed

(CLERK)

RECEIPTS AND DISBURSEMENTS- (continued)

alphabetically by estate. Handwritten on printed form. 200 pp.

14 x 10 x 2. C.C., Clerk's filing room.

155. FEE BOOK, 1847--. 43 vols. (A-Z, 27-43).

Record of fees collected in civil cases, showing names of litigants, cause number, payer of fee, amount, and date. Indexed alphabetically by title of case. Handwritten on printed form. 600 pp. 18 x 12 x 3. C.C., Clerk's filing room.

156. FEE BOOK ESTATE, 1873-1913. 6 vols. (1-6).

Record of fee collected in probate cases, showing number of cause, title of estate, amount of fee, and receipts. Indexed alphabetically by estate. Handwritten on printed form. 300 pp. 18 x 2 x 3. C.C., Clerk's filing room.

157. FEES HELD IN TRUST, REGISTER OF, 1887--. 9 vols. (1-9).

Record of fees and funds held in trust by Clerk, showing from whom received, date, in what cause, amount, to whom paid, date, book and page reference to order book. Indexed alphabetically by parties receiving fees. Handwritten on printed form. 450 pp. 16 x 12 x 2½. C.C., v. 1-4, 1887-1905, "bum" room; v. 5-9, Clerk's filing room.

158. FINES AND FORFEITURES, RECORD OF, 1911. 1 vol.

Record of fines and forfeitures collected, showing amount, and book and page reference to docket. Arranged chronologically. Handwritten on printed form. 200 pp. 18 x 12 x 1. C.C., Clerk's filing room.

159. COSTS, REGISTER OF, 1895-1925. 2 vols. (1-2). Title varies.

Record of cash received for court costs, showing date, amount, title

(CLERK)

RECEIPTS AND DISBURSEMENTS- (continued)

of cause, date, and amount received ^{from} in various license fees. Arranged chronologically. Handwritten on printed form. 575 pp. 18 x 12 x 3. C.C., Clerk's filing room.

For later records, see entry 160.

160. CASH BOOK RECEIPTS AND DISBURSEMENTS, 1926--. 2 vols. (1-2).

Record of receipts and disbursements, showing from whom received, or to whom paid, account credited, or charged, date, and purpose of transactions. Arranged chronologically. Handwritten on printed form. 300 pp. 16 x 16 x 3. C.C., Clerk's filing room.

For earlier records, see entries 159-161.

161. CASH BOOK OF DISBURSEMENTS, 1912-25. 1 vol.

Record of disbursements, showing date, in whose favor, purpose, amount, warrant number, and to what account charged. Arranged chronologically. Handwritten on printed form. 300 pp. 14 x 12 x 2 $\frac{1}{2}$. C.C., Clerk's filing room.

For later records, see entry 160.

162. JUROR'S REGISTER AND TIME BOOK, 1885-1910. 1 vol.

Record of fees and mileage allowances paid juror^{ts}, showing name, case number, names of juror^{ts}, days served, mileage, and amounts. Indexed alphabetically by juror. Handwritten. 450 pp. 16 x 12 x 3. C.C., "bum" room.

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MISCELLANEOUS

163. MISCELLANEOUS RECORDS, 1872-- . 3 vols. (1-3).

Record of various legal transactions for which there are no regular volumes or file boxes, such as Coroner's inquests, transcripts of bonds, and certificates of appointments. Arranged alphabetically by principals. Handwritten. 590 pp. 18 x 12 x 3. C.C., Clerk's filing room.

IV COMMISSIONERS

The Board of Commissioners is a statutory body comprising three members elected for a term of three years. Elections are so arranged that one member shall retire each year. (1 Indiana Rev. Stat. 1852; Acts 1929; Burns, 1933 Stat., 26-601.) Whitley County had a Board of Commissioners prior to 1852 which was provided for in the Constitution of 1816. The inception date of this office in Whitley County is 1838.

The Board of Commissioners holds twelve monthly sessions. It makes orders respecting the property of the county, sells, purchases, takes care of, and preserves the property. It allows all accounts chargeable against the county not otherwise provided for and directs the raising of sums necessary for expenses, audits accounts of all officers, provides election supplies, and maintains highways. It may abolish or change township or precinct boundary lines, establish libraries and hospitals, aid war veterans, pay bounties, offer rewards, and appoint deputy sheriffs, highway, and drainage commissioners. (1 Indiana Rev. Stat. 1852; Acts 1863, 1865, 1879 Special Session, 1885, 1897, 1913, 1921, and 1929; Burns, 1933 Stat., 26-601 to 26-639.)

BIDS AND CONTRACTS

164. BIDS, 1928--. 25 file boxes.

Record of bids received for supplies, labor, construction, and repair on county buildings, roads and bridges, and ~~for county supplies~~, showing name of bidders, description of bids, ~~for what bid~~, and amount

(COMMISSIONERS)

BIDS AND CONTRACTS- (continued)

bid. Arranged chronologically. 9 x 4 x 12. C.C., Auditor's office.

165. CONTRACTS, 1910--. 30 file boxes.

Record of contracts on projects completed and under construction, showing contractor, date, location, nature of work, and time of completion. Arranged chronologically. 8 x 5 x 9. C.C., Auditor's office.

166. PUBLIC IMPROVEMENT RECORD, 1922-31. 1 vol.

Record of all public improvements, showing name of contractor, nature of contract, date, amount of contract, specifications as to material, and labor, and time allotted for completion. Arranged chronologically. Handwritten. 300 pp. 16 x 14 x 1 $\frac{1}{2}$. C.C., Auditor's office.

ROADS AND DITCHES

167. GRAVEL AND MACADAM ROAD RECORD, 1919-31. 5 vols. (1-5).

Record of proceedings and actions taken by Board of Commissioners in the matter of road improvements, showing transcripts of petitions, name and location of road, nature of proposed improvements, and action taken. Indexed alphabetically by road. Typed. 600 pp. 16 x 12 x 3 $\frac{1}{2}$. C.C., Auditor's office.

168. GRAVEL ROAD LEDGER, 1914--. 1 vol.

Record of the cost of construction of gravel roads, showing name of contractor, and road, estimated costs, kind of road, total cost, to

(COMMISSIONERS)

ROADS AND DITCHES- (continued)

whom paid, for what paid, and each amount. Indexed alphabetically by road. Handwritten on printed form. 250 pp. 16 x 9 x 2. C.C., Auditor's office.

169. PETITIONS FOR DITCHES AND DRAINS, 1920--. 17 file boxes.

Prior to 1920, missing.

Record of ditch and drain petitions, showing date, name of ditch or drain, nature of work, names of petitioners, and when work is to be completed. Arranged chronologically. 9 x 4 x 12. C.C., Auditor's office.

170. DITCH REPORTS, RECORD OF, 1891--. 1 vol. (A), 11 boxes.

1896-1921, missing.

Record of viewer's reports to Commissioners, showing condition of ditches, repairs needed, estimated cost, and apportionment of cost to each owner. Arranged chronologically. Handwritten on printed form. Boxes, 8 x 5 x $\frac{7}{4}$; vols., 400 pp. 16 x 12 x 2. C.C., 1 vol., 1891-96, "bum" room; 11 boxes, 1921--., Auditor's office.

171. SALE BOOK FOR DITCHING, 1882-83. 1 vol.

Record of contracts let for the construction of new, and the repair of old ditches, showing name and location of ditch, name of contractor, specifications, amount, and dates of all transactions. Indexed alphabetically by ditch. Handwritten on printed form. 150 pp. 12 x 8 x $\frac{1}{2}$. C.C., "bum" room.

172. DITCH DUPLICATE, not dated. 3 vols. (A,1-2).

(COMMISSIONERS)

ROADS AND DITCHES- (continued)

Record of cost of construction or repairing of ditches, showing duplicate number, name of owner, description of property, acreage, estimated cost, amount of assessment, date of payment, and Auditor's sale of allotments.. Arranged alphabetically by taxpayer. Handwritten on printed form. 200 pp. 18 x 16 x 2. C.C., Auditor's office.

173. PAID VOUCHERS, 1923--. 22 file boxes.

Record of road and ditch expenses, showing date, name and location of road or ditch, kind of labor or material used, cost of each, to whom and for what paid, and total amount. Arranged chronologically. 8 x 5 x 9. C.C., Auditor's office.

PROCEEDINGS AND REPORTS

174. RECORD, 1838--. 22 vols. (A-V).

Record of the proceedings of each session of the Commissioners, showing transcripts of budgets, contracts, tax levies, reports made, and orders to county employees. Indexed alphabetically by subject. 1838-99, handwritten; 1899--, typed. 600 pp. 13 x 12 x 3. C.C., Auditor's office.

175. RECORD, 1837-90. 1 vol.

Minute record of Commissioners' meeting, showing action taken in letting of contracts, advertising for bids, and planning and making specifications for construction of new courthouse. Arranged chronologically. Handwritten. 550 pp. 18 x 12 x 3. C.C., Auditor's office.

(COMMISSIONERS)

PROCEEDINGS AND REPORTS (continued)

176. CLAIM DOCKET, 1838-98. 5 vols. (1-3, and 1 vol. not numbered, 2 vols., numbered 1).

Record of papers filed for action of Commissioners, showing date, name of person filing papers, type of paper filed, and remarks as to disposal. Arranged chronologically. Handwritten on printed form. ^{vols. 1877-78,} 250 pp. 16 x 12 x 2. C.C., v. 1-3, 1838-98, Auditor's office; 1 unnumbered vol., 1882-84, "bum" room.

177. CLAIM AND ALLOWANCE RECORD, 1911--. 4 vols. (1-4).

Record of claims allowed by the Commissioners, showing date, claim number, to whom paid, amount, and for what paid. Arranged chronologically. Handwritten on printed form. 450 pp. 18 x 12 x 3. C.C., Auditor's office.

178. PAID CLAIMS, 1919--. 25 boxes.

Record of claims for county purchases or expenditures, showing date paid, to whom paid, for what paid, and amount. Arranged chronologically. 6 x 4 x 12. C.C., Auditor's office.

MAPS

179. WHITLEY COUNTY, 1936. 1 map.

Political and communications map, showing towns, roads, and ditches. Drawn by Ralph L. Shoemaker. Scale, $1\frac{1}{2}$ " to 1 mile. 36 x 28. C.C., Commissioner's office.

V CORONER

The office of Coroner was created by the Constitution of Indiana. He is elected at the regular election and serves a term of two years. There is no prohibition as to the amount of times he can be re-elected. The Coroner is required to post a five thousand dollar bond to insure the faithful performance of his duties. (Indiana Const., 1851, Art. 6, Sec. 2.) The office of Coroner was in existence before 1851 by virtue of the Constitution of 1816. The inception date of this office in Whitley County is 1858.

The Coroner is required to investigate violent deaths and deaths of suspicious means. He performs the duties of the Sheriff when the Sheriff is absent or otherwise incapacitated from serving. (2 Indiana Rev. Stat. 1852; Acts 1871, 1879 Special Session, and 1933; Burns, 1933 Stat., 49-2901 to 49-2915.)

180. VERDICTS, 1896--. 2 boxes.

Record of verdicts returned in suicide, homicide or accidental death, showing date, name, residence, statements of witnesses, and verdict. Arranged chronologically. 10 x 5 x 13. C.C., Clerk's filing room.

VI COUNCIL, COUNTY

In 1899 the legislature created the County Council. This Council consists of seven members who are elected for a term of four years. One member is elected from each councilmanic district by the district and three members are elected at large from the county. The Council elects its own president and the County Auditor acts as ^{its} clerk. The County Sheriff is required to execute the orders of the Council. (Acts 1899; Burns, 1933 Stat., 26-501 and 2, 26-509, 26-515, 26-532.) The inception date of this board in Whitley County is 1899.

The power of fixing the tax rate where it is not fixed by law, is vested in the Council, as well as the power of making appropriations of money to be paid out of the county treasury (Acts 1899; Burns, 1933 Stat., 26-515).

The Council passes on all budget estimates submitted by county officials (Acts 1899; Burns, 1933 Stat., 26-520), as well as emergency appropriations (Acts 1899, 1907, 1913; Burns, 1933 Stat., 26-521).

The Council has the exclusive power to authorize the borrowing of money for the county and the issuing of bonds (Acts 1899, 1921, 1929; Burns, 1933 Stat., 26-532). No sale or purchase by the county of real estate of the value of \$1,000 or more shall take place without authorization of the Council (Acts 1899; Burns, 1933 Stat., 26-53⁴~~2~~).

181. RECORD, 1899-- . 2 vols. (1-2).

Record of actions taken on petitions for appropriations, showing names of petitioners, amount asked, for what purpose, and to what fund

(COUNCIL, COUNTY)

chargeable. Indexed alphabetically by fund. Typed. 600 pp. 18 x 12
x 3. C.C., Auditor's office.

VII EDUCATION, COUNTY BOARD OF

By an Act of 1873, a County Board of Education was created. The board is comprised of the County Superintendent of Schools, the township trustees of the county, and chairman of the school trustees of each city and town of the county. The inception of this board in Whitley County is 1873.

The duties of the board shall be to consider the general wants and needs of the school and matters relating to purchase of school furniture, books, maps, charts, etc. (Acts 1873; Burns, 1933 Stat., 28-801.)

132. OFFICIAL REPORTS, RECORD OF, 1885 --. 2 vols. 1886 -1921, and prior to 1885, missing.

Record of proceedings and actions taken by the County Board of Education in fixing township revenue rates for the various school funds, showing name of township, revenue account for each, names of members of board, and date. Arranged chronologically. Handwritten. 200 pp.

14 x 8 x 1. C.C., School Superintendent's office.

VIII BOARD OF FINANCE

The Board of Whitley County Commissioners constitutes the Board of Finance. The Auditor acts as secretary. The board may sue and be sued in its own name whenever necessary to accomplish the purpose intended by its creation. The inception date of this board in Whitley County is 1907.

The Board of Finance has charge of and controls the funds of Whitley County (Acts 1907; Burns, 1933 Stat., 61-606).

The Board of Finance selects the depository for county funds. It approves the purchase of U. S. Government bonds or other interest-bearing obligations of the U. S. Government. It invites proposals to receive public funds on deposit, receives proposals, and creates and revokes depositories. (Acts 1907, 1909, 1931; Burns, 1933 Stat., 61-610 to 61-613.)

The General Assembly of 1935 repealed the act establishing this board, and in the same session in the "Depository Act of 1935," re-established the Board of Finance practically unaltered (Acts 1935; Burns, 1933 Stat., 1936 Supplement, 61-606).

183. BOARD OF FINANCE, RECORD OF, 1907--. 2 vols. (1-2).

Record of minute book, showing date of meeting, action taken as to the amounts of county funds to be deposited in each bank, bank's proposals to become county depositories, and action taken by board on proposals. Arranged chronologically. Typed. 400 pp. 16 x 9 x 2 $\frac{1}{2}$. C.C., Auditor's office.

IX HEALTH COMMISSIONER

By legislative enactment in 1891, the office of Health Commissioner was created. He is elected by the County Commissioners to serve for a term of four years. The inception date of this office in Whitley County is 1891.

It is his duty to safeguard the health and promote sanitary systems for the citizens of the county. He is also required to study and check contagious diseases in the various communities, wherever and whenever possible, and advise and counsel various persons interested in the control of diseases. He is required to maintain records of births, deaths, marriages, make dairy inspections, food inspections, and hold regular examinations of pupils in the various schools of Whitley County at regular intervals. (Acts 1891; Burns, 1933 Stat., 35-108.)

184. BIRTHS, RECORD OF, 1882--. 6 vols. 1 vol., 1897-1907, and 1 vol., 1911-15, missing.

Record of births, showing date of birth, name of child, color, sex, birthplace, names of both parents, age and nationality of parents, and name of physician. Arranged chronologically. Handwritten on printed form. 150 pp. 18 x 2 x 1. 5 vols., 1887--, Dr. Molt's office, Masonic Temple Bldg., Columbia City, Ind.; C.C., 1 vol., 1882-87, "bum" room.

185. MARRIAGE RECORDS, 1893-1918. 4 vols.

Record of marriages, showing names and ages of parties, sex, color,

(HEALTH COMMISSIONER)

occupation, date of marriage, and names of witnesses. Arranged chronologically. Handwritten on printed form. 350 pp. 16 x 10 x 1. C.C., Auditor's anteroom.

186. INFECTIOUS AND CONTAGIOUS DISEASES, RECORD OF,
1882--. 2 vols.

Record of cases of contagious diseases found and reported to health officer, showing name of patient, age, sex, color, name of disease, residence, married or single, name of physician, date reported, date inspected, and action of officer. Arranged chronologically. Handwritten on printed form. 100 pp. 18 x 12 x 1. 1 vol., 1907--, Dr. Molt's office, Masonic Temple Bldg., Columbia City, Ind.; C.C., 1 vol., 1882-1907, Auditor's anteroom.

187. DEATHS, RECORD OF, 1882--. 6 vols.

Record of deaths, showing name of deceased, date and place of death, cause, sex, color, name of physician, name of mortician, and place of burial. Arranged chronologically. Handwritten on printed form. 150 pp. 18 x 12 x 1, 5 vols., 1882--., Dr. Molt's office, Masonic Temple Bldg., Columbia City, Ind.; C.C., 1 vol., 1882-99, "bum" room.

X HIGHWAY SUPERVISOR

The county highway system was, at one time, administered by the Superintendent of Highways who was appointed by the County Commissioners for a term of four years, and some records bear his name and title. This office was established in 1913, and abolished March 1, 1933; and the powers and duties given to the Surveyor (Acts 1913, 1933, Burns, 1933 Stat., 36-1113). In order to provide for necessary supervision in counties warranting more attention than the Surveyor can give, the Board of County Commissioners of any county of the State of Indiana has the right to employ any person other than the Surveyor as supervisor of county highways, and such officer is called the Highway Supervisor (Acts 1933; Burns, 1933 Stat., 36-1110). The Board of Commissioners of Whitley County has appointed a separate Highway Supervisor. The inception date of this office in Whitley County is 1933.

The Highway Supervisor has general supervision of the repair of all highways, bridges and culverts of the county. It is his duty to see that the mail routes are kept open. He must attend the annual road school at Purdue University. (Acts 1933; Burns, 1933 Stat., 36-1101 to 36-1109.)

188. RECORD, TIME AND EXPENSE BOOKS, 1899--. 4 vols. (1-4).

Record of expenses, showing name of employee, date, kind of project, number of days employed, and amount of wage order. Arranged chronologically. Handwritten on printed form. 300 pp. 6 x 12 x 3. C.C., v. 1-2, 1899-1912, "bum" room; v. 3-4, 1912--, Supervisor's office.

(HIGHWAY SUPERVISOR)

189. BIDDERS RECORD, 1935--. 1 vol.

Record of contract bids^{to} supplies and labor on projects, showing name of bidder, amount of bid, kind of supplies for projects, date, location, and date of acceptance. Indexed alphabetically by project. Handwritten on printed form. 580 pp. 12 x 12 x 3. C.C., Supervisor's office.

190. DOCUMENT FILES, 1923--. 11 file boxes.

Record of bills payable, and orders for highway expenditures of all kinds, showing date of bill or order, for what purpose, date claim was presented to Auditor, date allowed, receipt, and total amount of claim. Arranged chronologically. Condition poor. 2 x 3 x 10. C.C., Supervisor's office.

MAPS

191. WHITLEY COUNTY, 1936. 1 map.

Communications map, showing townships, ranges, sections, roads graveled or otherwise improved, proposed improvements, and gravel pit locations. Drawn by Ralph Shoemaker. Published at Columbia City, Indiana. Blueprint. Scale, $\frac{1}{2}$ ' to 1 mile. 36 x 36. C.C., Supervisor's office.

XI PUBLIC WELFARE, BOARD OF

The Board of Public Welfare of Whitley County consists of five persons having a recognized interest in and knowledge of the problems of public welfare. The board is appointed by the judge of the Circuit Court; at least two members must be women and not more than three members may be adherents of any one political party. (Acts 1936; Burns, 1933 Stat., 52-1118.) The inception date of this board in Whitley County is 1936.

Subject to the rules and regulations of the State Department of Public Welfare, the county board is charged with the administration of assistance to dependent children in their own homes, old age assistance, services and assistance to persons otherwise handicapped, the care and treatment of dependent, neglected, and handicapped children, children in danger of becoming delinquent, and other welfare activities as may be delegated to it by the State Department of Public Welfare, under the provisions of the act, including services connected with assistance to the blind.

The director, who is appointed by the Board of Public Welfare of Whitley County under the supervision of the Circuit Court, performs the functions of probation officer and agent of the court. (Acts 1936; Burns, 1933 Stat., 52-1119, 52-1120.)

A Board of Childrens' Guardians, which was established in 1889 to care for neglected children, was abolished by the 1936 act and jurisdiction was transferred to the Board of Public Welfare (Acts 1936; Burns, 1933 Stat., 52-1121).

All jurisdiction vested in county boards pertaining to welfare work was transferred to the Board of Public Welfare in 1936 (Acts 1936; Burns, 1933 Stat., 52-1408).

(PUBLIC WELFARE, BOARD OF)

192. APPLICATIONS (FOR BLIND, OLD AGE, AND DEPENDENT CHILDREN), REGISTER OF, 1936--. 1 vol.

Record of applications for assistance to the blind, aged persons, and dependent children, showing date filed, code and serial number, name of applicant, sex, address, name of investigator, date report completed, date and amount granted, date effective, and number of award certificate. Arranged chronologically. Typed on printed form. 100 pp. 9 x 15 x $\frac{1}{2}$. C.C., Welfare office.

193. OLD AGE PENSIONS, 1932-36. 26 file boxes.

Record of applications for old age pensions, showing name, place of birth, age, nationality, place of residence, and occupation of applicant. Arranged chronologically. 8 x 15 x 9. C.C., Auditor's office.

For later records, see entry 192.

194. CLAIMS FILED AND WARRANTS ISSUED, REGISTER OF, 1936--. 1 vol.

Record of claims filed and warrants issued for expenses, showing claim number, to whom paid, appropriation chargeable, account chargeable, warrant number, amount of claim, amount of warrant, total claim, and total warrants. Arranged chronologically. Handwritten on printed form. 100 pp. 12 x 15 x $\frac{1}{2}$. C.C., Welfare office.

195. COUNTY CLAIM REGISTER TO STATE DEPARTMENT, CERTIFICATION OF, 1936--. 1 vol.

Certified record of monthly expenses of the county welfare department to the State department by the director and the Auditor, showing code

(PUBLIC WELFARE, BOARD OF)

number, calendar month, total amount payable, date report made, and signature of director and Auditor. Arranged chronologically. Handwritten on printed form. 100 pp. 12 x 4 x $\frac{15}{8}$. C.C., Welfare office.

196. RECOMMENDATION OF DIRECTOR, 1936--. 1 vol.

Record of recommendations, rejections, awards, and revocations, showing serial number, name of applicant, date and amount of recommendation, date and amount of action, and signature and seal of director and members of board. Arranged chronologically. Handwritten on printed form. 100 pp. 12 x 15 x $\frac{1}{2}$. C.C., Welfare office.

197. ASSISTANCE GIVEN AGED PERSONS, RECORD OF, 1936--. 1 vol.

Record of assistance given aged persons, showing code number, serial number, name of person, address, amount of monthly award, date effective, monthly record of payments, and amount of payments. Arranged numerically by serial number. Handwritten on printed form. 500 pp. 9 x 15 x $1\frac{1}{2}$. C.C., Welfare office.

198. MINUTE BOOK, 1936--. 1 vol.

Record of the meetings and business, showing date and place of meetings, names of board members, and record of business transacted. Arranged chronologically. Typed. 300 pp. 14 x 9 x $1\frac{1}{2}$. C.C., Welfare office.

XII RECORDER

The Recorder is a constitutional officer elected for a four-year term. He is nominated in the primary and elected in the regular election, and is not eligible to hold office for more than eight years in any twelve-year period (Indiana Const., Art. 6, Sec. 2; 1 Rev. Stat. 1852; Acts 1901; Burns, 1933 Stat., 49-3201). The inception date of this office in Whitley County is 183⁸.

It is his duty to enter upon the books of his office at the time they are executed, all satisfactions, cancelations, and assignments, of whatever kinds, attest the release of mortgages, leases, or other instruments required by law to be recorded, record every conveyance or other instrument entitled and required by law to be recorded, to keep special records of cemetery deeds, cemetery associations, farm names, chattel mortgages, and miscellaneous instruments. (1 Indiana Rev. Stat. 1852; Act 1855, 1876 Special Session, 1905, 1913, 1919, 1925, 1927, and 1931; Burns, 1933 Stat., 49-3203 to 49-3235.

GRANTS, TITLES AND DEEDS

199. ORIGINAL ENTRY RECORDS, 1834-57. 2 vols.

Record of original land grants from the Federal Government, showing name of grantee, location by township, range, and section, description of land, acreage, and date of purchase. Arranged chronologically. Handwritten. 100 pp. 20 x 12 x 1. C.C., Recorder's filing room.

(RECORDERS)

GRANTS, TITLES AND DEEDS (continued).

200. DEEDS, GENERAL INDEX TO, 1836--. 30 vols. (A-T, and 9 vols. not numbered).

Index to deed record, showing name of grantee, grantor, book and page number, where and when recorded, and kind of deed. Arranged alphabetically by grantee and grantor. Handwritten on printed form. 600 pp. 18 x 12 x 3. C.C., 9 unnumbered vols., 1836-65, "bum" room; v. A-T, 1866--, Recorder's filing room.

201. DEED RECORD, 1838--. 108 vols. (A-Z, 1-81; 2 vols., lettered A).

Record of property transferred by deed, showing location and description of property, date of deed, names of grantor and grantee, amount involved, and transcript of deeds. Indexed alphabetically by grantor. Typed. Condition fair. 500 pp. 16 x 12 x 3. C.C., Recorder's filing room.

202. DEED RECORD (R.R.), 1871-75. 1 vol.

Record of transfer of land to railroad company for right of way, showing date, name of parties from whom bought, name of railroad company making purchase, description of land, and amount involved. Indexed alphabetically by property owner. Handwritten on printed form. 500 pp. 18 x 12 x 3. C.C., Recorder's filing room.

203. ETNA TOWNSHIP, RECORD OF, 1849-61. 1 vol.

Record of property in Etna Township transferred by deed, showing location and description of property, name of grantor and grantee, amount involved, and date of transfer. Indexed alphabetically by purchaser. Handwritten on printed form. 550 pp. 16 x 12 x 3. C.C., Recorder's filing room.

(RECORDER)

GRANTS, TITLES, AND DEEDS, (continued)

204. QUIET TITLE RECORD, 1911--. 2 vols. (1-2).

Record of court decisions in suits to quiet title to real estate, showing names of contending parties, date, and cause. Indexed alphabetically by plaintiff. Typed. 575 pp. 18 x 12 x 3. C.C., Recorder's filing room.

MORTGAGES AND LIENS

205. MORTGAGES, GENERAL INDEX TO, 1828--. 25 vols. 1-18; 8 vols. not numbered. 1 vol. numbered 2 and 3.

Index to mortgages, showing name of mortgagor, mortgagee, date, and page and book number in deed record. Arranged alphabetically by mortgagor. 1828-99, handwritten; 1900--, typed. 450 pp. 16 x 12 x 2 $\frac{1}{2}$. C.C., 6 unnumbered vols., 1828-99, "bum" room; 2 vols., 1-18, and 2 unnumbered vols., 1900--, Recorder's filing room.

206. MORTGAGE RECORD, 1843--. 73 vols. (A-Z, 27-73).

Record of transcript of real estate mortgages, showing names of mortgagor and mortgagee, date given, date recorded, description of property, and amount involved. Indexed alphabetically by mortgagor. 1843-99, handwritten; 1900--, typed. 600 pp. 18 x 12 x 3 $\frac{1}{2}$. C.C., Recorder's filing room.

207. CHATTEL MORTGAGE INDEX BOOK, 1902--. 1 vol.

Index to chattel mortgage record, showing names of mortgagor and mortgagee, book and page number, where and when recorded, and date released. Arranged alphabetically by mortgagor. Typed on printed form. 500 pp. 18 x 12 x 3. C.C., Recorder's office.

(RECORDER)

MORTGAGES AND LIENS-(continued)

208. CHATTEL MORTGAGE RECORD, 1881-1935, 29 vols. (1-28).

2 vols., numbered 1).

Record of loans made and secured by chattel mortgage, showing name of mortgagee and mortgagor, date made, recorded, and released, description of property, and amount of loan. Indexed alphabetically by mortgagee.

1881-99, handwritten; 1899-35, typed. 570 pp. 18 x 12 x 3. C.C., v. 1-9, 1881-1902, "bum" room; v. 10-28, and 1 vol. numbered 1, 1902-35, Recorder's filing room.

For late record, see entry 209.

209. CHATTEL MORTGAGE FILE, 1935--. 4 file boxes.

Record of chattel mortgages and release documents filed and recorded, showing names of mortgagor and mortgagee, date, description of property, and date released. Arranged alphabetically by mortgagee. 12 x 12 x 18.

C. C., Recorder's office.

For earlier record, see entry #208.

210. SCHOOL FUND MORTGAGE RECORD, 1861--. 6 vols. (1-6).

Record of loans made from school funds by mortgage given on property to secure payment, showing name of mortgagor, description of property, amount involved, and date recorded. Arranged alphabetically by mortgagor.

1861-99, handwritten; 1899--, typed. 600 pp. 18 x 12 x 3. C.C., Recorder's office.

(RECORDER)

MORTGAGES AND LIENS--(Continued)

211. CORPORATION MORTGAGE RECORDS 1928. 1 vol.

Record of corporate indebtedness, payment of which is secured by mortgage, showing name of corporation, signatures of officials, date, description of property, location, and amount involved. Arranged alphabetically by mortgagor. Typed. 500 pp. 18 x 12 x 3. C.C., Recorder's filing room.

212. MECHANICS LIENS, RECORD OF, 1869-84. 1 vol.

Record of mechanics liens, showing dates, names of parties, amount of lien, and description of property. Arranged chronologically. Handwritten on printed form. 300 pp. 14 x 10 x 1 $\frac{1}{2}$. C.C., "bum" room.

For earlier and later record, see entry #220.

REGISTER OF LEGAL INSTRUMENTS

213. DITCH RECORD, INDEX TO, 1911--. 1 vol.

Index to ditch record, showing name of ditch, and location by township, range and section. Arranged alphabetically by ditch and parties assessed. 550 pp. 18 x 12 x 3 $\frac{1}{2}$. C.C., Recorder's filing room.

214. DITCH RECORD, 1911--. 2 vols. (1-2).

Record of ditch constructions and repairs, showing name of ditch, location by township, range, and section, description of ditch, name of contractor and landowners assessed, and total cost of ditch. Indexed alphabetically by ditch. ~~Indexed alphabetically by ditch.~~ Typed. 550 pp. 18 x 12 x 3. C.C., Recorder's filing room.

(RECORDER)

REGISTER OF LEGAL INSTRUMENTS--(continued)

215. INDENTURE, RECORD OF, 1853-90. 1 vol.

Record of legal procedure of youth's apprenticeship service for a given time, showing name of parents, name of youth, to whom assigned, date, and term of indenture. Arranged chronologically. Handwritten on printed form. 200 pp. 12 x 7 x 2. C.C., Recorder's filing room.

216. FARM NAMES, REGISTER OF, 1913--. 1 vol.

Record of names assigned to farms by owners, and recorded for name protection, showing name of owner, location, description, number of acres, and farm name. Indexed alphabetically by farm owner. Handwritten on printed ^{form}. 250 pp. 12 x 8 x 2. C.C., Recorder's filing room.

217. MARKS AND BRANDS, RECORD OF, 1838-69. 1 vol.

Record of livestock owner's marks and brands, showing name of owner, kind of stock, description of brand, and date recorded. Arranged chronologically. Handwritten on printed form. 150 pp. 14 x 8 x 2. C.C., Recorder's filing room.

REGISTERS OF FEES AND CASE

218. ENTRY BOOK, 1847--. 12 vols. (1-12).

Record of documents and papers entered for recording, showing date of entry, kind of instrument, book and page number of permanent record, entry number, amount of fees to be collected, and date recorded. Arranged chronologically. Handwritten on printed form. 300 pp. 18 x 18 x 2. C.C., v. 1-9, 1847-1926, "bum" room; v. 10-12, 1926--, Recorder's filing room.

(RECORDER)

REGISTERS OF FEES AND CASH (continued)

219. FEE AND CASH BOOK, 1895--. 10 vols. (6-9 and 6 vols. not numbered). Prior to 1895, missing.

Record of fees collected for recording papers and documents, showing from whom received, kind of document or paper, amount of fees charged, and date recorded. Arranged chronologically. Handwritten on printed form. 650 pp. 18 x 12 x 4. C.C., 6 vols. 1895-1912, "bum" room ; v. 6-9, 1912--., Recorder's filing room.

MISCELLANEOUS RECORDS

220. MISCELLANEOUS RECORD, 1856--. 19 vols. (A-S).

Record of transcripts of miscellaneous documents permanently recorded, showing affidavits, liens, contracts, leases, powers of attorney and articles of incorporation which are not recorded in special records. Indexed alphabetically by title of instrument. 1856-99, handwritten; 1900-, typed. 550 pp. 18 x 12 x 3. C.C., Recorder's filing room.

MAPS AND PLATS

221. WHITLEY COUNTY, 1889. 1 map.

Political and communications map, showing townships, railroads, rivers, highways, towns and cities. Drawn by Geo. B. Ramp. Published by Oliver P. Stewart. Colored and mounted. Scale; $1\frac{1}{2}$ " to 1 mile. 48 x 42. C.C., Recorder's filing room.

(RECORDER)

MAPS AND PLATS -(continued)

222. PLATS, INDEX TO, 1847--. 1 vol.

Index to records of city, town, resort and forest transfers. Reference is made by name of plat to records in Plat Record and for prior record in Deed Record. Arranged alphabetically by plat. Handwritten. 150 pp. 16 x 12 x 1. C.C., Recorder's filing room.

223. PLAT BOOK, 1926--. 1 vol.

Record of plats of the city, additions to Columbia City, and all other towns in Whitley county, lake resorts, and conservation lands, showing name of city, town, lake resort, with boundary lines and location, size, and name of owner of forest land. Indexed alphabetically by subject. Handwritten. 150 pp. 18 x 14 x 1. C.C., Recorder's filing room.

For earlier record, see entry # 201.

XIII REVIEW, BOARD OF

Whitley County has an annual board for the review of assessments and the equalization of the valuation of real and personal property. The Board is composed of the Assessor, Treasurer, Auditor, and two freeholders of opposite political parties, appointed by the judge of the Circuit Court. The Assessor is the president and the Auditor is the secretary of the board. (Acts 1919; Burns, 64-1201, 64-1205.) The inception date of this board in Whitley County is 1891.

From 1881 to 1891 the duties of reviewing and equalizing assessments were performed by a County Board of Equalization consisting of the County Commissioners and four freeholders appointed by the circuit judge. (Acts 1881. Ch. 96, p. 611.) The law of 1891 superseded this act and created the County Board of Review composed of the Treasurer, Assessor and Auditor. (Acts 1891.) The Act of 1919 reestablished the board, adding the two freeholder appointments to its membership.

It is the duty of the board to make changes in the valuation of the property in the township or any taxing unit within the township, and to determine the rate per cent to be added or deducted in order to make an equitable equalization of taxes throughout the county. The board also has the power, in proper cases, to correct the valuation of any particular tract or lot. (Acts 1919, Ibid.)

If the board shall find the aggregate assessments too high or too low or unequal, it may set aside the assessment of the whole county, or township, or taxing unit therein, and order a new assessment (Acts 1919, Ibid).

(REVIEW, BOARD OF)

224. BOARD OF REVIEW, RECORD OF, 1891--. 3 vols. (2 vols. numbered 2; 1 vol. not numbered).

Record of proceedings of meetings relative to complaints and equalization of assessments between taxing units. Arranged chronologically. Handwritten. 550 pp. 18 x 12 x 2 $\frac{1}{2}$. C.C., Auditor's filing room.

XIV SCHOOLS, SUPERINTENDENT OF

In 1873, by legislative enactment, the office of County Superintendent of Schools was created. He is elected by the Township Trustees and serves for a term of four years. The candidate must have had five years' successful experience as a teacher in the public schools, and at the time of his election he must hold a superintendent's license. He must give bond for five thousand dollars. (Acts 1873; Burns, 1933 Stat., 28-702.) The inception date of this office in Whitley County is 1873.

The Superintendent exercises general supervision of the schools of Whitley County. He visits schools while they are in session, conducts teacher's institutes, and calls meetings of teachers of Whitley County schools once each month in the school year. He makes out the basis of apportionment of school revenues from the enumeration. He presides over the County Board of Education and receives applications for school aid relief. (Acts 1933; Burns, 1933 Stat., 28-901 to 28-911.)

PUPILS

225. SCHOOL REGISTER AND REPORT, 1915-31. 12 vols.

Record of standing of pupils in towns and townships, showing name, age, school, teacher, dates, days present and days absent, grades, and general average. Arranged alphabetically by pupil. Handwritten on printed form. 100 pp. 16 x 12 x 1. C.C., "bum" room.

For later records, see entry 228.

(SCHOOLS, SUPERINTENDENT OF)

PUPILS - (continued)

226. GRADUATES, RECORD OF, 1886--. 4 vols. Title varies.

Record of grade standing of pupils of the elementary schools, showing date, school, township, sex, name, age, grades, general average, and days present and absent. Arranged alphabetically by pupil. Handwritten on printed form. 200 pp. 14 x 8 x 1. C.C., Superintendent's office.

227. HIGH SCHOOL PUPILS, RECORD OF, 1935--. 1 vol.

Record of grade standing of high school pupils, showing date, name, age, sex, grade in each subject, general average, and attendance. Arranged alphabetically by pupil. Handwritten on printed form. 400 pp. 12 x 12 x 4. C.C., Superintendent's office.

228. COMMON AND HIGH SCHOOL PERMANENT RECORD, 1931--.

4 file drawers.

Detailed record of scholarship and attendance of pupils in all township schools, showing name of pupil, name of parents, school, date of entry, subjects taken, examination grades, credits, and attendance. Arranged alphabetically by pupil. 12 x 15 x 27. C.C., nurse's room.

For earlier records, see entry 225.

TEACHERS

229. TEACHER'S EXAMINATIONS, RECORD OF, 1883-1923. 9 vols.

Records of examinations for teacher's license, showing name, kind of license, high or grade school, term of license, grades in each subject,

(SCHOOLS, SUPERINTENDENT OF)

PUPILS (continued)

and general average. Arranged alphabetically by teacher. Handwritten on printed form. 200 pp. 14 x 8 x 1. C.C., Superintendent's office.

230. HIGH SCHOOL TEACHER'S EXAMINATIONS, RECORD OF,

1918-23. 1 vol.

Record of examinations for high school teacher's license, showing name of teacher, term of license, grade in each subject, and general average. Arranged alphabetically by teacher. Handwritten on printed form. 200 pp. 14 x 8 x 1. C.C., Superintendent's office.

IV SHERIFF

The Sheriff is a consitutional officer chosen for a four-year period and is not eligible to hold office more than four years in any period of six years. He is a political officer, nominated by primary and elected in the regular election. He must give bond for five thousand dollars. (2 Indiana Rev. Stat., 1852; Burns, 1933 Stat., 49-2801.) The inception date of this office in Whitley County is 1838.

The Sheriff arrests without process all persons who, within his view, commit any crime or misdemeanor, delivers them before a justice of the peace of Whitley County and holds them in his custody until the cause of such arrest has been investigated; pursues and commits to jail all felons; and executes all process directed to him by legal authority. It is his duty also to protect persons in danger from mobs and possible lynchings. (2 Indiana Rev. Stat., 1852; Burns, 1933 Stat., 49-2802 to 49-2808.)

EXECUTIONS AND REPORTS

231. CRIMINAL RECORD, 1882-83. 1 vol.

Record of criminal cases, showing cause number, names of parties, kind of offense, amount of bail, and proceedings of court. Arranged numerically by cause number. Handwritten on printed form. 400 pp. 14 x 10 $\frac{1}{2}$ x 2. C.C., "bum" room.

232. BONDS, 1935--. 2 file boxes.

Record of bonds posted for the appearance of the defendant in court, showing name of defendant, nature of cause, amount of bond, date of appearance, names of sureties, and affidavits of personal surety. Arranged chronologically. 4 x 10 x 13 $\frac{1}{2}$. C.C., Sheriff's office.

(SHERIFF)

EXECUTIONS AND REPORTS --(continued)

233. JAIL REGISTER, 1888--. 2 vols. (2-3).

Register of prisoners kept in the county jail, showing case number, name, age, charge, when committed, and when discharged. Arranged chronologically. Handwritten on printed form. 100 pp. 14 x 9 x 1. C.C., v. 2, 1888-28, "bum" room; v. 3, 1928--, Sheriff's office.

234. VENIRE, 1927--. 1 file box.

Record of venires drawn for jury purposes, showing names of jurors, cause, residence of jurors, ~~what~~ term of court, and signature and seal of Clerk. Arranged chronologically. 14 x 10 x 13 $\frac{1}{2}$. C.C., Sheriff's office.

235. JURORS, REGISTER OF, 1915--. 1 vol. (2).

Record of persons ~~who were~~ summoned to serve as jurors, showing date, names of jurors, number of days, mileage, and total costs. Arranged chronologically. Handwritten on printed form. 150 pp. 14 x 8 x 1 $\frac{1}{2}$. C.C., Sheriff's office.

236. DOCKET, 1878--. 8 vols. (6-7, 6 vols., not numbered).

Record of writs which have been served, showing names of parties, nature and number of cause, names of witnesses, fees, costs, and report of satisfaction. Arranged numerically by serial number of case. Handwritten on printed form. 500 pp. 18 x 12 x 3. C.C., 6 unnumbered vols., 1878-1925, "bum" room; v. 6-7, 1925--, Sheriff's office.

237. EXECUTION DOCKET, 1878--. 2 vols. 1884-88, missing.

Record of Sheriff's executions of court orders, showing names, amount, interest, cost, date of judgment, date at hand, date returned, disposition,

(SHERIFF)

EXECUTIONS AND REPORTS--(continued)

and satisfaction. Indexed alphabetically by plaintiff and defendant.

Handwritten on printed form. 600 pp. 14 x 10 x 3. C.C., 1 vol., 1878-84, "bum" room; 1 vol., 1888-1936, Sheriff's office.

238. STATEMENTS, 1880-84. 1 vol.

Statement by the Sheriff of executions of judgments, showing amounts of principal and interest, service fees, costs, names of plaintiff and defendants, date levy was made, date of sale, and book and page number of recording in Sheriff's record. Arranged chronologically. Handwritten on printed form. 300 pp. 10 x 8 x 1 $\frac{1}{2}$. C.C., "bum" room.

239. NOTICES, 1931--. 1 file box.

Record of notices of Sheriff's sales of real estate, showing names of plaintiff and defendant, amount, date of sale, location of sale, description of property, signature of Sheriff, and name of attorney for plaintiff. Arranged chronologically. 4 x 10 x 13 $\frac{1}{2}$. C.C., Sheriff's office.

240. SALE ON EXECUTION, CERTIFICATE OF, 1928--. 3 file boxes.

Record of sale of real estate by the Sheriff on the order of the court, showing date, name, amount, description of property, date of advertisement, amount of bid, and name of purchaser. Arranged chronologically. 4 x 10 x 13 $\frac{1}{2}$. C.C., Sheriff's office.

241. ELECTION SHERIFF, APPOINTMENT OF, 1900-04. 1 vol.

Record of persons appointed to serve as election Sheriffs, showing name

(SHERIFF)

EXECUTIONS AND REPORTS--(continued)

of party, number of precinct, and townships. Indexed alphabetically by appointee. Handwritten on printed form. 100 pp. 12 x 9 x 1.

C.C., "bum" room.

FEES

242. SHERIFF FEES, REGISTER OF, 1891-1908. 2 vols.

Record of fees collected by the Sheriff, showing names of parties, nature of cause, total fees, and date of payment. Arranged chronologically.

Handwritten on printed form. 600 pp. 16 x 12 x $2\frac{1}{2}$. C.C., "bum" room.

243. RECEIPTS AND DISBURSEMENTS, 1871--. 3 vols. (1, and 2 vols. not numbered).

Record of cash receipts and disbursements, showing date, cause number, court receipt number, from whom received, to whom paid, and balance.

Arranged chronologically. Handwritten on printed form. 475 pp.

14 x 12 x $2\frac{1}{2}$. C.C., 2 unnumbered vols., 1871-1916, "bum" room; v. 1, 1916--, Sheriff's office.

MAPS

244. WHITLEY COUNTY, 1936, 1 map.

Political and communications map, showing townships, towns, railroads, roads, rivers, streams, and villages. Drawn and published by Ralph

Shoemaker, Columbia City, Indiana. Blueprint. Scale, $1\frac{1}{2}$ ' to 1 mile.

36 x 36. C.C., Sheriff's office.

XVI SURVEYOR

The County Surveyor is a constitutional officer, nominated by primary and elected in the general election for two years. He may be re-elected indefinitely. He must give bond in a sum fixed by the Board of County Commissioners. (Indiana Const. Art. 6, Sec. 2; 1 Indiana Rev. Stat., 1852; Burns, 1933 Stat., 49-3301.) The inception date of this office in Whitley County is 1838.

The Surveyor performs all duties which are required for public improvements, including the preparation of plans and specifications, general supervision of all bridges, turnpikes, roads, ditches, drains and levees. He establishes boundaries of farms and lots, and takes acknowledgements of mortgages and deeds for the conveyance of real estate. He removes, after examination, the obstruction of any streams. (1 Indiana Rev. Stat., 1852; Acts 1875, 1895, 1901, 1911, 1925, and 1933; Burns, 1933 Stat., 36-1110, 49-3308 to 49-3317, 49-3319 to 49-3322, and 49-3327 to 49-3328.)

SURVEYS AND REPORTS

245. INDEX, 1859--. 1 vol. (3).

Index to Surveyor's record, showing page and book number, names of townships, range and section, dates, and names of projects. Arranged alphabetically by project. Handwritten on printed form. Condition poor. 550 pp. 14 x 12 x 3. C.C., Surveyor's office.

(SURVEYOR)

SURVEYS AND REPORTS (continued)

246. RECORD, 1859--. 3 vols. (1, A-B).

Detailed record of various land surveys, showing name^{of} township, range and section, name of plat, farm, road or ditch, and date survey was made. Indexed alphabetically by project. Handwritten. 500 pp.

12 x 18 x 2 $\frac{1}{2}$. C.C., Surveyor's office.

247. FIELD NOTE BOOKS, 1900--. 142 vols. (1-142).

Record of notes on various field inspections and surveys made, showing township, range, section, names of interested land owners, levels and courses, rough notes, and sketches. Arranged chronologically. Handwritten. 150 pp. 6 x 4 x $\frac{1}{2}$. C.C., Surveyor's office.

248. DITCH RECORD, not dated. 1 vol.

Record of estimates of benefits credited to land owners through the construction of ditches, for the purpose of fixing proper assessments, showing location, names of landowners, and dates. Arranged alphabetically by landowners. Handwritten on printed form. 500 pp.

18 x 12 x 3. C.C., Surveyor's office.

249. DITCH SPECIFICATIONS, not dated. 1 vol. (A).

~~Record of~~ Detailed account of required measurements, and all specifications in the construction and repair of ditches, showing name of ditch, size at top and bottom, depth and length, number of yards of dirt to be removed, and location by township, range, and section. Arranged alphabetically by ditch. Handwritten on printed form. 500 pp. 18 x 12 x 3. C.C., Surveyor's office.

(SURVEYOR)

SURVEYS AND REPORTS (continued)

250. DITCH APPORTIONMENT RECORD, 1883--. 2 vols. (1-2).

Record of assessments apportioned in accordance with benefit and acreage, showing names of parties benefited, description of land, acreage, location by township and range, and date. Arranged alphabetically by land owner. Handwritten on printed form. 600 pp. 18 x 12 x 3. C.C., Surveyor's office.

251. DITCH ASSESSMENTS, INDEX TO, not dated. 4 vols. (1-4).

Index to ditch assessments, showing book and page number, name of township, range, and section, and names of landowners whose land is drained. Arranged alphabetically by landowner. Handwritten on printed form. 75 pp. 12 x 6 x $\frac{1}{2}$. C.C., Surveyor's office.

252. DITCH ASSESSMENTS, not dated. 2 vols.

Record of rates and amounts fixed by survey, determining benefits obtained by each landowner, showing date, rate and amount, name of landowner, and total assessment. Indexed alphabetically by landowner in "Index to Ditch Assessment". Handwritten on printed form. 500 pp. 18 x 12 x $2\frac{1}{2}$. C.C., Surveyor's office.

For index, see entry 251.

253. SIDEWALK GRADE RECORD, ENGINEER'S RECORD, 1888-92.

2 vols. (1, and 1 vol.. not numbered).

Record of descriptions of elevations and grades as found by survey of streets and sidewalks, showing location, name of street, amount of elevation, and date. Arranged alphabetically by street. Handwritten. 500 pp. 18 x 12 x 3. C.C., Surveyor's office.

(SURVEYOR)

FEES

254. CASH BOOK, 1882-90. 1 vol.

Record of cash collected for surveys made, showing description of land surveyed, by whom owned, amount collected, from whom, and dates.

Arranged chronologically. Handwritten on printed form. 400 pp.

18 x 12 x 2 $\frac{1}{2}$. C.C., Surveyor's office.

MAPS, PLATS, AND BLUEPRINTS

255. WHITLEY COUNTY, 1936. 1 map.

Political and communications map, showing roads, streams, range and section lines, townships, and improved roads. Drawn and published by Ralph L. Shoemaker, Columbia City, Ind. Blueprint. Scale, 1 $\frac{1}{2}$ " to 1 mile. 36 x 36. C.C., Surveyor's office.

256. SURVEYS MADE OF DITCHES, not dated. 100 blueprints.

Plans of surveys made of ditches. Blueprints. Scale varies. 18 x 24. C.C., Surveyor's office.

257. SURVEYS MADE OF ROADS, not dated. 145 blueprints.

Plans of surveys made of roads. Blueprints. Scale varies. 18 x 24. C.C., Surveyor's office.

258. PLAT BOOK, 1848--. 2 vols.

Record of private plats made from surveys of farms, lots, and privately owned property, showing township, range, section, description, and lot number if in town or city. Arranged alphabetically by property owner. Handwritten. Condition poor. 75 pp. 16 x 6 x 1 $\frac{1}{2}$.^{C.C.} Surveyor's office.

XVII TAX ADJUSTMENT, BOARD OF

The Board of Tax Adjustment of Whitley County consists of one member of the County Council selected by the Council, and six members appointed by the judge of the Circuit Court. The appointees must have the following qualifications; one shall be a township trustee; one shall be a mayor or president of the board of trustees of an incorporated town; one shall be a member of the city board of education; and three shall be resident freeholders of the county at large, not holding any public office. No more than four of the members of the board shall belong to the same political party. (Acts 1933; Burns, 64-304.) The inception date of this board in Whitley County is 1933.

It is the duty of the board to examine, and if it deems necessary, revise, change, or reduce, but not increase, any tax levy and any corresponding items of the budget on which the tax levies are based, and apportion the total of all of the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. (Ibid.)

259. TAX ADJUSTMENT BOARD, MINUTES OF, 1933--. 1 vol. (2).

Record of proceedings relative to review of various budgets submitted by officials seeking appropriations for the ensuing year. Arranged chronologically. Typed. 600 pp. 18 x 12 x 3. C.C., Auditor's office.

XXIII TREASURER

The Treasurer is a constitutional officer elected for a term of two years and is not eligible to serve more than four years in any period of six years. He is nominated in the primary and elected in the regular election. He is required to execute his official bond of not less than the amount of money which may come into his hands at any time during the term. (Indiana Const., Art. 6, Sec. 1, Burns, 1933 Stat., 49-3101.) The inception date of this office in Whitley County is 1838.

The Treasurer receives all money coming to Whitley County and disburses the same on the proper orders. He keeps fee books and cash books and makes quarterly reports to the Auditor. At the expiration of his term of office he gives a sworn statement to the Auditor showing specifically the amount of fees collected, and deposits with the Auditor all orders redeemed. He makes a monthly statement to the Treasurer of State, collects property and poll taxes and State license fees, and diverts to the State the proceeds from the sale of estates when the heirs are unknown. (Indiana Const., Art. 6, Sec. 1; 1 Indiana Rev. Stat. 1852; Acts 1853; Burns, 1933 Stat., 49-3103 to 49-3317).

TAX COLLECTIONS

260. WORK SHEETS, 1931--.. 3 vols. (1-3).

Record of work sheets for compilation of delinquent tax payments used to carry over from year to year, and to compute total due, including

(TREASURER)

TAX COLLECTIONS--(continued)

penalties, showing delinquent taxpayer's name, year, tax duplicate number, amount delinquent, and penalty. Arranged numerically. Handwritten on printed form. 400 pp. 10 x 8 x 4. C.C., Treasurer's office.

261. TAX DUPLICATE AND DELINQUENTS, 1843--. 240 vol.

Record of property tax assessments, collections, and delinquents, showing duplicate number, name of taxpayer, description of real estate, value, improvements, deductions for mortgage exemptions, value of personal property, amount of poll tax, 1st and 2nd installments, total amount, date paid, and amount of delinquency. Arranged alphabetically by taxpayers. Handwritten on printed form. 300 pp. 22 x 16 x 2 $\frac{1}{2}$. C.C., 188 vols., 1843-1919, "bum" room; 52 vols., 1920--, Treasurer's office.

262. CERTIFICATES OF INHERITANCE TAX ON ESTATES, 1914--. 8 file boxes.

Record of court orders determining the value of estate and amount of taxes, showing cause number, name of court, name of estate, how to be divided, relationship of heirs, amount due each heir, rate of inheritance tax to be paid, and amount of tax. Arranged chronologically. 4 x 4 x 16. C.C., Treasurer's office.

263. MORATORIUM TAX DUPLICATE, 1933--. 1 vol.

Record of property taxes on which a moratorium was declared, allowing legal delay of payments of taxes without penalties, showing amount of tax, penalty dropped, 4% interest additions, and total due. Arranged numerically by tax duplicate number. Handwritten on printed form. 300 pp. 16 x 14 x 2. C.C., Treasurer's office.

(TREASURER)

TAX COLLECTIONS--(continued)

264. PAID TAX RECEIPTS, 1853--. 16 boxes; 808 vols.

Record of taxes paid for spring and fall installments, showing date paid, duplicate number, taxing unit, name of taxpayer, description of real estate, personal property, poll and exemption, total for each installment, and total for year. File boxes arranged numerically by duplicate number; vols. arranged alphabetically by taxpayer. File boxes, 13 x 15 x 20; vols., 12Q pp. 9 x 12 x $\frac{1}{2}$. C.C., 808 vols., 1853-1920, "bum" room; 16 boxes, 1921--, Treasurer's office.

265. CASH BOOK, RECEIPTS AND DISBURSEMENTS OF TAXES, 1875--. 61 vols.

(1-2, and 59 vols., not numbered). Title varies.

Record of receipt of taxes, showing name of taxpayer, date and amount collected, tax duplicate number, and entries ~~on column~~ indicating whether tax is current, delinquent, insolvent, or special tax. Arranged chronologically. Handwritten on printed form. 550 pp. 18 x 18 x 3. C.C., 53 vols., 1875-1935, "bum" room; 8 vols., 1931--, Treasurer's office.

266. DELINQUENT TAXES, ABSTRACT OF, 1931--. 1 vol.

Record of delinquent taxes, showing amount of delinquency and penalty for each year, duplicate number, and taxpayer's name. Arranged numerically by duplicate number. Handwritten on printed form. 150 pp. 18 x 14 x $1\frac{1}{2}$. C.C., Treasurer's office.

267. DELINQUENT TAX SHEETS, 1934--. 18 file boxes, (A-Z).

Record of all poll and personal taxes, showing years delinquent, name of taxpayer, amount, interest and penalty, and total amount due. Arranged alphabetically by taxpayer. 7 x 12 x 30. C.C., Treasurer's office.

For earlier record, see entry #266.

TAX COLLECTIONS--(continued)

268. INSOLVENT AND DISCHARGED TAXES, RECORD OF, 1854--. 5 vols.

Title varies.

Record of non-collectible taxes that have been dropped from the tax duplicates, showing duplicate number, name of taxpayer, date when dropped, and amount of delinquent tax. Arranged chronologically. Handwritten on printed form. 300 pp. 16 x 10 x 2 $\frac{1}{2}$. C.C., 4 vols., 1854-1920, "bum" room; 1 vol., 1920--, Treasurer's office.

PUBLIC IMPROVEMENTS

269. DITCH DUPLICATE, 1892--. 3 vols. (A-C).

Record of ditch tax assessments and collections for repair of ditches, showing name of taxpayer, duplicate number, description of land, amount of assessment, amount paid, amount delinquent, and total amount of taxes. Arranged alphabetically by taxpayer. Handwritten on printed form. 160 pp. 16 x 14 x 1 $\frac{1}{2}$. C.C., Treasurer's office.

270. BONDED DITCHES, RECORD OF, 1907--. 2 vols. (2 vols. numbered).

Prior 1907 and 1913-26, missing. Title varies.

Record of bonded ditch construction cost and repair, showing name of ditch, description of land, land owner's name, amount of assessment, date bonded, amount of bond, and date ~~when~~ paid. Arranged alphabetically by land owner under ditch name. Handwritten on printed form. 200 pp. 18 x 15 x 1 $\frac{1}{2}$. C.C., 1 vol., 1907-13, "bum" room; 1 vol., 1926--, Treasurer's office.

(TREASURER)

PUBLIC IMPROVEMENTS--(continued)

271. GRAVEL ROAD TAX DUPLICATES, 1883-91. 2 vols.

Record of gravel road tax assessments and collections, showing name of landowners, description of land, location, acreage, town lot number, assessed valuation, taxes, penalties, unpaid installments, and delinquent list. Arranged alphabetically by landowner. Handwritten on printed form. 150 pp. 16 x 16 x $1\frac{1}{2}$. C.C., "bum" room.

272. ROAD RECEIPTS, REGISTER OF, 1869-1912. 10 vols.

Record of road receipts, showing date, amount paid, and name of taxpayer. The amounts are in one of 12 columns for each township. Arranged chronologically. Handwritten on printed form. 500 pp. 15 x 11 x $2\frac{1}{2}$. C.C., "bum" room.

RECEIPTS AND DISBURSEMENTS

273. RECEIPTS, REGISTER OF, 1842---. 4 vols. 1926-31, missing.

Record of receipts other than taxes, showing date, receipt number, by whom paid, name of township, amount, on what account, and total received. Arranged chronologically. Handwritten on printed form. 250 pp. 17 x 12 x $1\frac{1}{2}$. C.C., 3 vols., 1842-1925, "bum" room; 1 vol., 1925--, Treasurer's office.

274. DAILY BALANCE BOOKS, 1908--. 10 vols.

Record of cash receipts and bank balances, showing receipts by taxing unit, whether current or delinquent since date of last statement, cash receipts and deposits, refunds and disbursements of cash on hand, balance

(TREASURER)

RECEIPTS, AND DISBURSEMENTS--(continued)

in each depository, and deposits and withdrawals since last statement for each. Frequency of statements varies from one day to one week. Arranged chronologically. Handwritten on printed form. 350 pp. 16 x 12 x 2 $\frac{1}{2}$. C.C., 7 vols., 1908-30, "bum" room; 3 vols., 1931--, Treasurer's office.

275. MONTHLY BALANCE RECORD, 1912--. 3 vols., (1-3).

Record of monthly financial statements, showing receipts and disbursements in each fund, and balance at beginning and end of each month in each fund. Arranged chronologically. Handwritten on printed form. 150 pp. 16 x 16 x 1. V.1-2, 1912-25, "bum" room; v. 3, 1926--, Treasurer's office.

276. JOURNAL, 1842-70. 2 vols.

Record of all transactions, showing date received, amount, for what purpose, amount paid out, and to what fund. Arranged chronologically. Handwritten.. 400 pp. 12 x 8 x 2 $\frac{1}{2}$. C.C., "bum" room.

For later record, see entry #265.

277. LEDGER, 1842-76. 3 vols. (1-3).

Record of accounts for all funds, showing sources of revenue, receipts and disbursements from each fund, date, warrant number, and amount. Indexed alphabetically by account. Handwritten on printed form. 200 pp. 14 x 12 x 2. C.C., "bum" room.

278. RECEIPTS AND DISBURSEMENTS, LEDGER OF, 1932--. 1 vol.

Record of receipts and disbursements, showing date received, receipt

(TREASURER)

RECEIPTS, AND DISBURSEMENTS--(continued)

number, by whom paid, township, amount, on what account, number of warrant, and amount disbursed to each county or State fund. Arranged chronologically. Handwritten on printed form. 600 pp. 16 x 14 x 3. C.C., Treasurer's office.

279. DISBURSEMENTS, REGISTER OF, 1894-1925. 5 vols. (1 and 4 vols. not numbered). Title varies.

Record of disbursements, showing date, number of warrant, amount, itemized account of expenditures, and county and State fund upon which drawn. Arranged numerically by serial number. Handwritten on printed form.

225 pp. 22 x 16 x 1 $\frac{1}{2}$. C.C., "bum" room.

For earlier and later record, see entry # 265.

280. ORDERS, REGISTER OF, 1857-87. 3 vols. (1-3).

Record of orders and disbursements, showing date and order number, to whom paid, nature of claim, amount, date of payment, and interest. Arranged numerically by order number. Handwritten on printed form. 400 pp. 14 x 10 x 2 $\frac{1}{2}$. C.C., "bum" room.

For later record, see entry #279.

281. WARRANTS REDEEMED, REGISTER OF, 1921--. 3 vols. (1-2, and 1 vol. not numbered).

Record of warrants redeemed and balance of deposits, showing date presented, name of depository, number and amount of warrant, amount of deposit, name of appropriation charged to, and number of disbursement record. Arranged chronologically. Handwritten on printed form. 475 pp.

(TREASURER)

RECEIPTS, AND DISBURSEMENTS--(continued)

16 x 13 x 3. C.C., 1 unnumbered vol., 1921-25, "bum" room; v. 1-2, 1926--,
Treasurer's office.

For earlier records, see entry #279.

282. CERTIFICATE OF DISTRIBUTION, 1926--. 6 file boxes.

Record of carbon copies of certificates of county Auditor that warrants have been issued on county Treasurer for payments to State Treasurer and county taxing units for tax revenue distribution. Arranged chronologically. 4 x 4 x 16. C.C., Treasurer's office.

283. BANK DEPOSIT SLIPS. 1906--. 20 file boxes.

Record of carbon duplicates of bank deposit slips, showing date, and amount placed in depository. Arranged chronologically. 4 x 4 x 16. C.C., Treasurer's office.

284. REPORTS, 1918--. 10 file boxes.

Record of reports made by the State Department of Accounting and Statistics covering Treasurer's office, as a result of audits made by State field examiner. Arranged chronologically. 4 x 4 x 16. C.C., Treasurer's office.

XIX TURNPIKE DIRECTORS, BOARD OF

The County Commissioners, by virtue of their office, constituted a board of turnpike directors, by an act of 1879. The management and control of all free turnpikes in the county were vested in the board. The County was divided into three districts, and each director had personal supervision of one district. They had the power to appoint suitable persons to supervise the work of repairs; contract for labor and materials; enter upon lands to take gravel and to give certificates of payment; and to appoint a clerk of the board (Acts 1879, Page 226). An Act of 1905 made the County Auditor the clerk of the board. (Acts 1905, pp. 521-579.)

An act passed in 1913 abolished the Turnpike Directors as an administrative board, transferring their jurisdiction to a Highway Superintendent appointed by the County Commissioners (Acts 1913, Ch. 330, Sec. 1, Page 877).

285. TURNPIKE RECORD, 1897-1901. 1 vol.

Record of disbursements for turnpike labor and material, showing name and number of persons employed, kind and amount of materials purchased, number of days worked, rate of pay, price paid for material, and name of road or district. Arranged chronologically. Handwritten on printed form. 200 pp. 14 x 9 x 2. C.C., "bum" room.

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